

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)
(2015-16)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution: Shrimati Gopikabai Bhure Mahila Mahavidyalaya, Tumsar

- Name of the Head of the institution : Dr. Youraj Y. Selokar
- Designation: Principal (Full Time)
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.: Nil
- Mobile no.: 9421730137
- Registered e-mail: sgbtumsar@gmail.com
- Alternate e-mail : Nil
- Address : Durga Colony, Tumsar. Dist- Bhandara
- City/Town : Tumsar
- State/UT : Maharashtra
- Pin Code : 441912

2. Institutional status:

- Affiliated / Constituent: Affiliated to RTM Nagpur University, Nagpur
- Type of Institution: Women
- Location : Rural/Semi-urban/Urban: Semi-urban

- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify) : Grants-in-aid

- Name of the Affiliating University: Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur
- Name of the IQAC Co-ordinator : Dr Kaneez Banoo Quraishi
- Phone no. :

Alternate phone no.

- Mobile: 8379909924
- IQAC e-mail address: kaneezquraishi@gmail.com
- Alternate Email address:

3. Website address:

Web-link of the AQAR: (Previous Academic Year):

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year? Yes/No.

, if yes, whether it is uploaded in the Institutional website: Yes

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
1 st	C	57.10	2005	from:2005	to:2010
2 nd				from:	to:
3 rd				from:	to:
4 th				from:	to:
5 th				from:	to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 02/02/2000

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
1) API form to be filled and submitted at the end of the session	08/08/2015	9+1
2) Review of Result of University Examination	18/09/2015	8+1
3) Feedback Collected from the Stakeholders and Analyzed	25 March to 20 April, 2015	All Students

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

***upload latest notification of formation of IQAC**

10. No. of IQAC meetings held during the year: Two Meetings in a year

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

If yes, mention the amount:

Year: Nil

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Admission Procedure for new academic year
- * Preparation of Time table
- * Yearly Planning of Syllabus to be Taught
- * Preparation of College Academic Calendar
- * Department-wise presentation of Annual Report

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic Calendar of the Institution	Academic Calendar was prepared at the outset of the session and accordingly all the chalked out programs- curricular and extra-curricular activities- were carried out and implemented.
Installation of Biometric Machine	Successfully installed and used by the staff (Teaching, Non-teaching)
To check the attendance of absent students	List of absent students was prepared and parents were informed about the same.

14. Whether the AQAR was placed before statutory body? Yes /No: No

Name of the Statutory body: Local Management Body Date of meeting(s): 12/04/2016

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: No

Date:

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2015-16 Date of Submission: 28 Jan., 2016

17. Does the Institution have Management Information System?

Yes

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

We have an effective and robust Management Information System that suits to the purpose and objectives of the Institution. The modules operational under MIS are as given below:

- 1) Admission: Admissions are invited both through Online and Offline means. The students fill Admission forms given in the prospectus and submit the same in the office along with the required documents. The forms are scrutinized by the Admission Committee of the college that rectifies and recommends the forms for the admission. We have a system of First Come-First Serve admission policy. The Admissions are closed once the intake capacity is full after which the final list of the admitted students is displayed on the Notice board. Apart from that, a subject wise list of the admitted students is also displayed and circulated to the respective subject teachers.
- 2) Administration: The fees from the students are collected and slips of the admissions are provided to the students by the concerned admission body and clerks. Separate Counters have been made available for the admission process to make the hustle and bustle of admission process quiet easy. The work related with finance such as collection of various fees from students, collection dues etc., are done with the help of MS Office.
- 3) Correspondence: All official and non-official correspondences are carried out either online or through the means of Computers and Internet. We have an online facility for sending and circulating all Letters, Emails, Payroll, Salary Bill. The salary bills of Teaching and Non-Teaching staff are prepared using Sewarth Online System as recommended by the higher and technical education, Government of Maharashtra. The other concerned works like salary Certificates, Arrears, PF and IT deductions, Insurance Premiums, House Loan, Vehicle Loan are carried out.
- 4) Examination: Every Year, any one of the staff members is deputed as External Supervisor as per the guidelines of the Exam Department of the University. Submission of online marks, examination forms and other exam related work,

downloading and printing of the question papers, etc., are also carried out and separate counter is allotted for the same. All preparations of the examination halls, preparing due list of the examinees, seating arrangements, supply of drinking water and other amenities along with the Police Bandobast is taken care by the office in-charge of the examination.

- 5) Library: We have a computerized system of issuance and return of the books. All the record of the issued and returned books maintained in the computer. The students are provided Library Cards without which no book is issued. We have an Inter-Library facility for the students and the staff with the Libraries of S.N. Mor College, Tumsar. We have purchased subscription of five E-journals and several e-books.

Part-B
CRITERION I - CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institute follows strict measures of carrying out the effective delivery of curriculum. At the beginning of the session, an initial planning of the curricular and co-curricular activities and programs, that are to be implemented throughout the session, is chalked out in form of Academic Calendar. In order to get the best results and overall development of the students, care is taken by the institute to actualize the planning made for the purpose and to meet the outcomes of the various subjects taught. Appointments of teachers on vacant seats on Ad-Hoc (CHB) basis are filled by the institution with the approval of the Management body and the proposal of the same is sent to University for the approval. A Meeting is convened by the Principal to inform the teaching staff to prepare his/her own Yearly Teaching Plan and individual Time Table as well as to maintain Attendance records of the students. The workload in every subject is distributed among the teachers and the classes are also divided among them. Though for most of the optional theory subject, the concerned faculties use traditional teaching method, the use of PowerPoint Presentation and Projector is also done in special cases whenever there is need. It is compulsory for every teacher to prepare their subject-wise Yearly and Daily Teaching Plan as per their syllabus and the schedule of the teaching. Teachers plan topics in Teacher's diary, mark presence in the attendance register, conduct unit tests, give assignment questions for internal assessment and/ or award marks based on regular unit tests/ assignments/ attendance/ seminar reports. Dairies of daily teaching topics were maintained by the faculties which are checked up at the end of every month by the IQAC coordinator and the signature of the Principal is also sought. The Teachers also prepare their individual Workload (monthly), Timetables and subject-wise event planning so as to be able to carry out their curriculum objectives. In practical examination the marks are awarded based on assessment of answer-sheet, practical and viva voce by the examiners and online marks are filled in. Often, teachers engage extra classes for the completion of the syllabus, and also provide extra time for late admitted students. Simultaneously, the faculties have with great care prepared their department-wise planning of practical, field works, and educational tours. Tests of the taught part of syllabus were held every month by the teachers concerned in order to assess the knowledge acquisition of the students and due reports had been submitted to the IQAC department and Principal in the meetings convened for this special purpose. Every department chalked out their examination dates and result analysis, question banks and test papers, etc for the curriculum of the session. The IQAC coordinator and the Principal discuss the result analysis of the Test exams of every subject and guided the teachers accordingly. The IQAC department of the institute was all over the year on the watch to see whether the planning of the academic activities is carried to fulfillment and the delivery of the curriculum is done effectively to beget desired results. At the end of the session the faculties were asked to submit their documentations regarding the Attendance register, daily dairies, Yearly and Monthly teaching plans, examination timetable and result analysis to the IQAC department.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Nil	Nil	Nil	Nil	Nil

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
Nil	Nil	Nil	Nil

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Bachelor of Arts	01	Nil	15/06/2015, English, Marathi, Sociology, Political Science, History, Home-Economics, English Literature, Marathi Literature	B.A.	Nil
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate		Diploma Courses		
No of Students	Nil				
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses		Date of introduction		Number of students enrolled	
Nil					
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
Nil					
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes	Yes	No	Yes	Yes	
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)					
<p>The Institution has a structured mechanism of obtaining feedback from the stakeholders. The students are encouraged to submit their feedback both through online and offline modes with a view to utilize the feedback data to bring some constructive changes and provide more amenities in the college. An Online Feedback form is made available on the website of the institute in order to facilitate the students and the alumni who live in remote areas or other districts to submit their responses. Besides the feedback of the regular students are taken at the end of every session. After obtaining the students' feedback, a thorough analysis is done by the concerned teacher and the report is put up before the Principal in a special meeting convened for discussing the results of the report. The Principal takes care of the problems and difficulties mentioned by the students in the feedback form and decided measures of removing the same. A special care is also taken to fulfill the needs and requirements of the students expressed by them in the feedback form. The IQAC department and the Parents and Alumni Committee organize jointly organize a Parents Meet every year and invite the parents of the regular students and alumni. The views, suggestions and responses of the parents are heard and collected in the Meet in form of feedback forms. These responses are discussed thereafter by the Principal in presence of the IQAC departments and members of the Parents and Alumni Committee in a meeting convened by the Principal for this special purpose where the analysis report of the same is presented before the principal and the key suggestion and issues are contemplated. Decisions are taken to fulfill the valuable suggestions of the alumni and sort out the issues if there are any.</p> <p>Likewise, the Meet of the Alumni is organized by the same departments at the end of every session and ex-students of the college are invited to share their experiences and opinions regarding various amenities and institutional weaknesses. The Alumni are given opportunity to express their thoughts and narrate their experience before the regular students so that the freshers may be inspired and follow the footsteps of their successful seniors. The views and suggestions of the Alumni students are valued very much by the college and so the same are utilized by the institution for bringing about constructive changes and improvements in the students related amenities. In the special meeting convened by the Principal to discuss the analysis reports of the feedback, the suggestions and views of the alumni are discussed and decisions are taken to actualize the same.</p>					
CRITERION II -TEACHING-LEARNING AND EVALUATION					
2.1 Student Enrolment and Profile					
2.1. 1 Demand Ratio during the year					
Name of the Programme	Number of seats available		Number of applications received		Students Enrolled
B.A.	460		470		422
2.2 Catering to Student Diversity					

2.2.1. Student - Full time teacher ratio (current year data)					
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015-16	423	Nil	8+1	Nil	Nil

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
Nil	Nil	Nil	Nil	Nil	Nil

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Nil		
Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
Nil		

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
09	08	01	Nil	05

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognized bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil

2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
Bachelor of Arts		2015-16	20/05/2016	B.A.-I - 30/06/2016 B.A.-II - 29/06/2016 B.A.-III - 02/6/2016
2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)				
<p>The institute has a mechanism of conducting regular internal terminal exams twice during an academic session. Apart from this, it is a custom in the institute to hold two tests prior to Diwali Vacation and two tests after the same before the Summer Vacations. To check the knowledge of the students on the taught topics, continuous class-wise and unit-wise tests (Verbal/Written) are conducted. For that, the faculties design the test papers on the taught portions and evaluate the knowledge gain of the pupils from the results of the tests. The weaknesses and the difficulties are paid special heed in the process, so that attempts will be made to remove those weaknesses and difficulties to improve the performances of the pupils. Likewise, half of the portion of the syllabus is dealt with in the first and the other half is taken for the second terminal exams, which are held semester-wise in the session. The result of the first terminal examination is strictly evaluated by the principal and suggestions are given to the faculties to take pains to improve the knowledge gain of the students and run some remedial classes if necessary. The same is followed during the second terminal exam. The optional subjects like Political science, Sociology and History annually hold subject seminars on selected topics.</p> <p>Further, after the declaration of the second terminal exam result, subject-wise one day workshop is held for the students to make them fully aware about the pattern of question paper designed by the university.</p>				
2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)				
<p>In the very beginning of the session, a meeting is held regarding the planning of Academic Activities for which the faculty members are instructed to design the academic calendar of their respective departments in which to be included curricular activities. As per the guidelines by the Head of the institution, each and every department prepares academic calendar with all the details regarding the taught material and the evaluation of the same to test the gained knowledge through unit tests, term exams, viva voce, seminars and presentations, etc. Total four unit tests are taken by the faculty, two before Diwali vacation and two after the vacation. One term exam at the end of the session is held with an objective of preparing the students for the final exam. The answer books of the term exam are evaluated and distributed personally in the classroom to the students. The quality of the performance of the students in the term exam is monitored. The students discuss their problems with their teachers and clear all the doubts and confusions regarding the taught material. The results of all the four tests are analyzed by the concerned department and IQAC and after each tests, the weaknesses of the students are given special heed so that they may be removed or corrected. The same process is undertaken after the annual terminal exam and simultaneously exam papers are explained and guidance on how to solve question paper is given to the students.</p>				
2.6 Student Performance and Learning Outcomes				
2.6.1 Program outcomes, program specific outcomes and course outcomes				
for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)				
2.6.2 Pass percentage of students				
Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	B.A.-III	64	32	50%
2.7 Student Satisfaction Survey				
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)				
Nil				
CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION				

3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored Projects	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students Research Projects <i>(other than compulsory by the College)</i>	Nil	Nil	Nil	Nil
International Projects	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
Nil	Nil		Nil	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Nil	Nil	Nil	Nil	Nil
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name		Sponsored by	
Nil	Nil		Nil	
Name of the Start-up	Nature of Start-up		Date of commencement	
Nil	Nil		Nil	
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National		International	
Nil	Nil		Nil	
3.3.2 Ph. Ds awarded during the year <i>(applicable for PG College, Research Center)</i>				
Name of the Department		No. of Ph. Ds Awarded		
Nil		Nil		
3.3.3 Research Publications in the Journals notified on UGC website during the year				
Department	No. of Publication		Average Impact Factor, if any	

National	Nil	Nil	Nil
International	Nil	Nil	Nil

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
English	Papers- 02 Books- 01 निर्वाणस्थ by Prof. Vikas Meshram, Sanket Publication, Nagpur. ISBN:- 978-81-931470-2-3
Political Science	Papers- 01
History	Papers- 02
Physical Educations	Papers- 02
Library	Papers- 02

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper publication	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	01	02	01	Nil
Presented papers	01	01	01	Nil
Resource Persons	01	01	01	Nil

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organizing unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
1. World Yoga Day	NSS	02	100
2. Teachers Day	Cultural Deptt/NSS	09	35
3. International Literacy Day	NSS	04	25
4. Communal Harmony Pandharwada	NSS	04	125
5. Foundation Day	Cultural Deptt/NSS	09	150
6. Installation of Sanitary Napkin Vending Machine by N.G.O. Prayas	NGO Prayas	09	55
7. World Population Day	NSS	02	80
8. Disaster Management Workshop organized by JMPC, Bhandara	NSS	01	05
9. 6. Social Integration Week	NSS	02	125
10.			
11. Issues and Problems of Teenagers conducted by LIONS Club, Tumsar	NSS	02	150
12. NSS Day	NSS	02	100
13. Blood Donation	NSS	02	125
14. Save Girl Child	NSS	02	150
15. Elocution and Quiz Contest organized by Social Welfare Department, Bhandara	NSS	02	100
16. World Women's Day (Five Day Karate Training Program conducted by Alumni Asmita Wahile	NSS	02	155
17. Health Awareness Camp	NSS	02	205

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Nil	Nil	Nil	Nil

Nil

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organizations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
NSS	Lions Club Tumsar (N.G.O.)	Awareness Program on Teen Aged Girls,	02	100

		Dt.15/09/2015		
NSS	Panchayat Samiti Tumsar (G.O.)	Swachhata Mitra Karandak Spardha (For Cleanliness drive) Elocution Competition	02	03
NSS	S.C.B. Gov. Hospital Tumsar (G.O.)	World Old People Day, Dt. 01/10/2015	02	25
NSS	Prayas Foundation (NGO)	Installation of Sanitary Napkin Vending Machine , Dt. 07/08/2015	02	300
NSS	White –Black Day	Helping Sticks Distributed to the Blind students.	02	50
NSS	TVS Two-Wheeler Agency	Road Safety Week, Dt.24 To 31 Oct., 2015	02	250
NSS	Police Department Tumsar (GO)	Women’s Rights and Women Harassment Awareness Program, Dt.24/11/2015	02	225
NSS	Gov. Hospital Tumsar (GO)	Blood Donation Camp, Dt. 20 Feb., 2016	02	100
NSS	Panchayat Samiti Tumsar	Health Awareness Camp, Dt. 19 March, 2016	02	25

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Inter-Library Loan Scheme	Faculties and Students	Institution	From 2015-16

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
Nil	Nil	Nil	Nil	Nil

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organization	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
N.J. Patel Art and Comm. College, Mohadi	05/12/2013	Inter-Library Loan Service	25
S.N. Mor Arts, Comm., and Science college Tumsar	31/01/2014	Inter-Library Loan Service	30

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
00	00

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	1Ac	Nil
Class rooms	06	Nil
Laboratories	01	Nil
Seminar Halls	01	Nil
Classrooms with LCD facilities	Nil	Nil
Classrooms with Wi-Fi/ LAN	Nil	Nil
Seminar halls with ICT facilities	Nil	Nil
Video Centre	Nil	Nil
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil
Others	Nil	Nil

4.2 Library as a Learning Resource

4.2.1 Library is automated { Integrated Library Management System -ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	Nil

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2891	3,52,377	103	25,745	2994	3,78,122
Reference Books	280	32,655	04	1350	284	34,000
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	05	700	01	120	06	820
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Library automation	Nil	Nil	Nil	Nil	Nil	Nil
Weeding (Hard & Soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	01	Nil	01	Nil	Nil	Nil	Nil	Nil	Nil
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	01	Nil	01	Nil	Nil	Nil	Nil	Nil	Nil

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)			
100 MBPS			
4.3.3 Facility for e-content			
Name of the e-content development facility		Provide the link of the videos and media centre and recording facility	
Nil		Nil	
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc			
Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
Nil	Nil	Nil	Nil

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
497878/- INR	460077/- INR	497877/- INR	422085/- INR
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)			
<p>The college is having sufficient infrastructure to run a single faculty college which is satisfactory according to the need the demand. For each subject or class of the stream of BA., there are separate classrooms which are so spacious to accommodate the full intake capacity of the students of each class. There are Girls Common Room and separate washroom for girls and boys in the college. The students have been provided Library Cards for the issue and return of the books and other material related with their study. Each class has been given special days of the week to avoid the rush and work hectic. Apart from the IT facility for the Library and Office, there are five computers with internet facility in library for the use of students. Students have been facilitated with computers and internet to keep them ahead of time. The college provides all the necessary sports material, machines and equipments to the students so that their sports skills may be enhanced. The students are given all freedom to visit the library and choose their books as per their needs. They are provided with several magazines, journals, newspapers and books. The Head of the Physical Education invites names of the students as per the University Schedule for different sports ad games. At the time of Admission, preferences are given t the students with sports excellency and top priority is given in admission to such students. Their Teams are formed after examining their capacity and skills in Kabaddi, Running, Long Jump, Short Put, Kho-Kho, Chess, Badminton, Boxing, Wrestling, Athletics and Twikandoo. They are given regular practice in their respective sports and games in the college ground and taken to participate in University Competitions. A lot of girl students are utilizing the sports facility in the college and competing in university level competitions, and have been honored with flying colors. There is a Home-Economics Laboratory in the college to facilitate the students with all the equipments and materials of their subject. Preferences are given to the girls who opt for Home-Economics as optional subject at the time of admission. Those who are having keen interest in cooking, embroidery work, knitting work, etc. Each class is divided into batches of 20 students each and accordingly the Practical classes are taken by the faculty in which they are taught various skills in Embroidery, Knitting, Sewing, and Nutritious Cooking. Likewise, their Theory classes are also conducted separately to enhance their knowledge in Diet and Nutrition, Child Development, Home Management, etc. The different</p>			

delicacies, artifacts and handicrafts made by the HE students are exhibited in the Funfair program on the Foundation Day of the college. They are given every opportunity and facility to train themselves and practice various skills of Home-Economics.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	GOI Scholarship	379	1279734/- INR 1400647/- INR
Financial support from other sources			
a) National	Shri Durga Prasad Saraf charitable Trust, Tumsar 17/03/2017	02	1200/- INR
	S.G.B. Mahila Mahavidyalaya Tumsar	15	2265/- INR
b) International	Nil	Nil	Nil

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counseling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge Course for Students from Other Streams	01 July to 15 July, 2015	46	SGB Mahila Mahavidyalaya Tumsar
International Yoga Day	Sub: International Yoga Day, Dt. 21/06/2015	Staff- 18 Students-30	RTMNU, Office of the Director Students Welfare Department and SGB Mahila Mahavidyalaya Tumsar

5.1.3 Students benefited by guidance for competitive examinations and career counseling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counseling activities	Number of students who have passed in the competitive exam	Number of students placed

2015	Guidance and Counseling for LIC and Other Competitive Exams Conducted by Naresh Babu Dipte, Development Officer, Business Association, Tumsar	120	120	03	03
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5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Nil	Nil	Nil

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Nil	Nil	Nil	Nil	Nil	Nil

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2015-16	05	BA	Political Science, Economics, M.S.W.	S.N. Mor College Tumsar, J.M. Patel College, Bhandara, MSW College, Bhandara.	M.A. IN Political Science, Economics, M.S.W.

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	Nil	Nil
SET	Nil	Nil
SLET	Nil	Nil

GATE	Nil	Nil
GMAT	Nil	Nil
CAT	Nil	Nil
GRE	Nil	Nil
TOFEL	Nil	Nil
Civil Services	Nil	Nil
State Government Services	Nil	Nil
Any Other	Nil	Nil

5.2.4 Sports and cultural activities / competitions organized at the institution level during the year

Activity	Level	Participants
World Population Day, Dt. 11/07/2015	Institution Level	215
Lokmanya Tilak Jayanti, Dt. 01/08/2015	Institution Level	125
Patriotic Song Competition, Dt. 14/08/2015	Institution Level	15
Independence Day, Dt. 15/08/2015	Institution Level	95
Teachers Day (Mock Teaching) Dt. 05/09/2015	Institution Level	20
International Literacy Day (Rally) Dt. 08/09/2015	Institution Level	150
College Foundation Day, (Funfair) Dt. 28/09/2015	Institution Level	40
Gandhi Jayanti, Dt. 02/10/2015	Institution Level	20
Dr. APJ Kalam Jayanti, Dt. 14/10/2015	Institution Level	135
Aids Day (Rally) Dt. 01/12/2015	Institution Level	150
Mahaparinirwana Diwas, Dt. 06/12/2015	Institution Level	125
Sawitribai Phule Jayanti, St. 03/01/16	Institution Level	130
Swami Vivekanand Jayanti, Dt. 12/02/2016	Institution Level	50
Republic Day, Dt. 26/01/2016	Institution Level	51

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As Per the directives of the RTM Nagpur University Nagpur, the selection of the members of student council was held in the month of September, 2015 in the presence of Principal and senior staff members of the institution on the basis of highest marks scored in the last university exam. Regarding the selection prior intimation was given to the students and two meetings were held. The students elected for the class representation during the session 2015-16 are Ku. Reshma D. Burade (BA-I(A)), Ku. Rina S. Gaupale (BA-I(B)), Ku. Karishma Sawwalakhe (BA-II), Ku Manisha Mandhare (BA-III). For college representation in university, Ku. Manisha Mandhare (BA-III) unanimously elected. Ku. Rupali Lanjewar, Ku Manisha Lanjewar (NSS) Ku. Dharti Thawkar (Sports Department), Ku. Monika Dipte, Ku. Manisha Lanjewar (Cultural Department) were elected in the body.

The student council body is involved in organizing and carrying out various programs such as Yuwa Mahotsav, Birth Anniversaries, Death Anniversaries, Co-Curricular activities such as Debate, Elocution, Essay competition and the programs conducted by various departments of the college and the guest agencies with the help of other students and staff members. The NSS representatives from the Student Council conduct programs taken by Tumsar Tahsil, Water Supply department, Government Hospital, Nagar Parishad, Pulse Polio Drive, Election related work, Independence and Republic Days, related cultural programs, etc. The other specific areas in which their help is rendered are college library, medical emergencies etc. Cleanliness drive is conducted on special occasions like National Festivals. Members of the Students Council also encourage the other students who are interested to take admission in college. The Council shoulders the responsibility of taking initiative and encourages the students of to be a part of each and every activity of the college very enthusiastically. The University Representative and the Class Representatives interact and discuss student related issues with the Principal and take pains to resolve the same.

The Body helps to organize the Foundation Day of the College which is the first main event in the session in which all the students are encouraged to take active participation with full zeal. Along with mock teaching, Funfair is organized every year in which stalls of the delicacies are arranged by the students, especially the Home-Economics students to be enjoyed by the invited parents and guests from local area, management body, staff members and the students. It is the best regular practice of our institution. Apart from this, Yuwa Mahotsav is one of the most awaited events for the student council and for the fellow students as well. A number of cultural and sports activities like Running, Cycling, Long Jump, Short Put, Kho-Kho, Kabaddi, Mehandi Spardha, Kesh-sajja Spardha, Picture Competition, Rangoli Competition, Fashion Show, Solo and Group Dance Competition, Singing Competition and Skit Competition are organized by the students council. Thus an overall productive contribution is given by the Students Council to the benefit of the institute and the students of the college. Their work is inspirational for the juniors to come forward to enhance their overall personality.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

The institution has no registered Alumni Association. But irrespective of that, the institution has formed Alumni Association and the IQAC department of the college holds Alumni Meet in association with Parents and Alumni Committee twice a year. The Alumni Committee has been formed by the institute with an intension of incorporating the ex-students of the college into the decision making process and the planning of college development. The aim of the association is to work for enhancing the atmosphere of the college not only in the curricular activities but also the co-curricular activities. The body of Alumni Association works for three years and elections are held through which body is formed again of the elected candidates. The Alumni committee comprises of President, Vice-Presidents, Secretary, Treasurer and three other members. The committee works in cooperation with the IQAC departments and the Parents and Alumni Committee of the college to ensure the quality education and improvement in the amenities for the students. Every year the alumni students are invited to guide the students with their experiences and professional knowledge so that the fruits of their hardwork and painfully gained experience benefit the junior students. In the Meet convened by the college departments, the Alumni Committee and the invited ex-students put up their views on different topics related with college development, amenities and facilities for the students and improvement in the Teaching-Learning process. Their valuable feedback is collected by the concerned department of the college so that their suggestions, guidance, ideas and complaints could be used for improving the quality of the college atmosphere and for the healthy cooperation of the students. The members of the Alumni Committee are encouraged to do some constructive and productive help to the institution and for that they are also advised to help the needy students if they found any.

5.3.2 No. of registered enrolled Alumni: 25
5.3.3 Alumni contribution during the year (in Rupees) : Nil
5.3.4 Meetings/activities organized by Alumni Association : Nil
CRITERION VI -GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 Institutional Vision and Leadership
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
<p>At the outset of the session, a general staff meeting was convened by the Principal in which different college committees are formed with a view to decentralize the curricular and extra-curricular work as per the need and necessity of the institution. The convener and co-conveners worked out the planning for their respective departments for the year and discussed the findings with the principal. Accordingly, they worked together to chalk out an Annual Calendar of their respective departments enlisting all the programs and activities for providing the quality extra-curricular experiences to the students. The different departments organized various programs and activities under the guidance of the Principal in order to carry out and to implement what has been finalized in the Annual Calendar. The students were informed prior to the programs through the notices displayed on the Notice Board as well as through the dispatch of the Notice in every classroom. All departments conducted programs and activities with the help of students council and volunteers of the NSS department so that the all the stakeholders of the institute could easily participate and involved for the success of the same. After every activity or program, the Head of the concerned department prepared a thorough report on the conducted program and submitted the same to the Chief of the IQAC department. On special occasions like the Foundation Day of the Institution, Yuwa Mahotsaw, National Festivals and Prize Distribution, the other stakeholders like the eminent corporate personalities, successful Businessmen, NGOs and the members of the Management Body were invited to shed light over their life journey and achievements and guide the students. Few eminent stakeholders have also declared cash prizes for the excellent performances in academics and co-curricular activities. On time to time, the members of the Management Body evaluated the development and progress of the institution and help to bring about necessary changes and improvements in the college both financially and morally. Moreover, Parents and Alumni Meet was also held to invite the suggestions, feedbacks and any needful financial help if necessary in order to bring constructive changes in the institution.</p>
6.1.2 Does the institution have a Management Information System (MIS)?
Yes/No/Partial:
Yes
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):
<p>❖ Curriculum Development:- As our institute is affiliated to the RTM Nagpur university, Nagpur, we follow the curriculum designed and approved by the university as there is no scope for curriculum development at the institutional level. The institution sends respective teachers to attend the seminars/conferences or workshops related with curriculum upgradation or redesigning on time to time. Strict compliance with the rules and regulations of the university regarding the curriculum and its objectives is observed by the faculty members. Accordingly the curriculum is taught as per the guidelines of the university without making any changes in it.</p>
<p>❖ Teaching and Learning:- The Principal convened a meeting regarding the discussion of the curriculum and its effective implementation. The faculties were instructed to design their Yearly Teaching Plan of their respective subjects. They also prepared their daily teaching plan for effective delivery of the topics to be taught and also provided the necessary notes to the students as a help in their study. The teaching plan comprised of various methods of teaching which was decided by the faculty and accordingly different audio-visual teaching tools were used. The faculties also conducted</p>
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	subject wise seminars to unit tests to check the knowledge-gain of the students.
❖	<p>Examination and Evaluation:- This being an Yearly Pattern session, for the first half, two Unit-tests and one Terminal examination were held and the same followed in the second half of the session before the final exam of the university. At the end of the first and the second session, the Principal conducted a meeting regarding the completion of syllabus, result reports of the tests and terminal exams and the need of taking remedial classes. The records of the internal terminal exams and unit-tests were maintained by the concerned department. Prior to the final exam, a workshop was conducted on ‘how to solve the question paper.’</p>
❖	<p>Research and Development:- A Research Committee has been formed by the institution for encouraging the research work from the faculties. It advised to write at least two research papers and publish them in journals or seminar/conference proceedings. It also encouraged and helped the faculties to take leave for attending seminars, conferences, symposia and workshops in order to present their research work. The committee also makes allowances for the research guide/supervisors to register the research scholars under them. It also kept the reports and certificates of the attended seminars and publication as a record for maintaining the documentation demanded by the IQAC cell. Thus the committee helps the faculties in their personal and academic development.</p>
❖	<p>Library, ICT and Physical Infrastructure / Instrumentation:- The library of the college is well equipped and spacious with necessary Text books, reference books and journals for the help of the students. This year the Library was enriched with 103 Text books, 04 reference books and 01 Journal. To inculcate and inspire the reading habit among the students, the Library department held a “Books Exhibition.” The record of the books issued and returned was kept properly by the Library department and a register was also maintained of the students and staff members who used the library facilities. A time table was prepared for distributing the working days among the classes for the smooth working of the library. A Reading Room, Computer facility and Xerox facility was made available for the students.</p>
❖	<p>Human Resource Management:- The Principal of the college is the chief of all departments and regulates the teaching and non-teaching staff activities as well as the administration part. The Head of every Teaching department manages the work and activities of their departments and the Head-clerk manages and regulates the non-teaching staff and their work. Whenever necessary, the vacant teaching and non-teaching posts are filled as per the UGC and Government norms by the management body. For the decentralization of the institutional work, the Principal has formed different committees and bodies. The faculties and non-teaching staff members are allowed to attend seminars, conferences and workshops in their respective fields for their personal development. A regular medical check-up camp is organized for the students and staff members and various sports activities and games are organized by the Sports department. The Self-Appraisal forms are collected at the end of the session from the faculties.</p>
❖	<p>Industry Interaction / Collaboration:- Nil</p>
❖	<p>Admission of Students:- An Admission Committee was formed by the Principal to see the smooth admission procedure and to fulfill the intake capacity of the college. The prospectus designed and updated by the committee was provided to the admission seekers. The committee invites admission from the HSSC passed out students from local and remote villages. The admission form filled by the students was examined and verified by the committee members before approving the admission to the students. The institution follows the strategy of first come first served basis and also reserves few seats for the students coming from remote tribal areas. The category-wise admission format declared by the university was strictly followed by the institution. The final list of admitted students was displayed on the notice board for the student’s perusal. All the information regarding the admission and the college prospectus were provided on the college website.</p>

6.2.2 : Implementation of e-governance in areas of operations:

- ❖ **Planning and Development:-**
The Institution has a computer set up to provide the students and the staff members the necessary certificates, documents and other related information. The information providing system in the college is enhanced every year and attempts are made to improve it with the help of the feedbacks of the students and staff members to make it more effective.
- ❖ **Administration:-**
The admission process and the official works are done with the help of computers. The records of the library books issue is also kept in a computerized format prepared for the same purpose.
- ❖ **Finance and Accounts:-**
The Budget and expenditure of the college is well planned and computerized before the beginning of the session. The data of the daily expenses, fees collection, accounting and scholarships is maintained in a computerized format.
- ❖ **Student Admission and Support:-**
The detailed information regarding the admission procedure is made available on the college website- sgbmmtumsar.org. The list of the admitted students and result is displayed on the website. The internet facility is also made available to the students in library.
- ❖ **Examination:-**
The Annual examination is conducted by the university and the college, being a center, conducts the same as per the university rules. The Admission Cards/ Hall Tickets of the students are provided to them from the college using the computer facility available in the institution. However, the internal examination and assessment is carried out in the institution and the record of the same is maintained.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
Nil		Nil	Nil	Nil	Nil

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Nil	Nil	Nil

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary

Nil				
6.3.5 Welfare schemes for:-				
Teaching:-		Duty Leave, On Duty Leave, Medical Leave, Medical Claim, Loan Facility form banks, GPF Loan, House Loan.		
Non teaching:-		Duty Leave, Earn Leave, On Duty Leave, Medical Leave, Medical Claim, Loan Facility form banks, GPF Loan, House Loan.		
Students:-		Bus Concession, Railway Concession, GOI Scholarships, Cash Prizes (From Teaching and Non-teaching staff), and Providing Admission fees to the financially backward students by teaching staff.		
6.4 Financial Management and Resource Mobilization				
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) The Internal Audit of the institution is conducted through C.A. deputed by the institution at the end of the session and is submitted to Joint Director's Office, Nagpur. Shri Y. S. Zalke, an Associate, Chartered Accountant, Nagpur conducted the Internal Audit of the college in 2015-16. The Audited statement was then submitted to JD office, Nagpur. External Audit of the institution has not been done since 2005.				
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)				
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose
Nil		Nil		Nil
6.4.2 Total corpus fund generated:- Nil				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University Affiliated	Yes	LMC
Administrative	Yes	Local Enquiry Committee		
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
1) Introductory Meet of Parents:- The Body was formed 2) Invited Parents on College Foundation Day 3) Invited Parents on Yuwa Mahotsaw Program				
6.5.3 Development programmes for support staff (at least three)				
Nil				

6.5.4 Post Accreditation initiative(s) (mention at least three):-

The institution has fulfilled the suggestion given by the NAAC Peer Team. Following Initiatives have been taken-

- 1) Fulltime Principal was appointed in 2006.
- 2) Fulltime Post of Librarian was filled in 2013.
- 3) Second Fulltime Post of Assistant Professor in English was filled in 2013.

6.5.5 – Internal Quality Assurance System Details

- | | | | |
|--|-------------|---|-----|
| a. Submission of Data for AISHE portal | : (Yes /No) | - | Yes |
| b. Participation in NIRF | : (Yes /No) | - | No |
| c. ISO Certification | : (Yes /No) | - | No |
| d. NBA or any other quality audit | : (Yes /No) | - | No |

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQ AC	Date of conducting activity	Duration (from ---- to-- ----)	Number of participants
2015-16	International Yoga Day	21/06/2015	21/06/2015	25
	Buddy Application (Organized by SBI Tumsar)	16/02/2016	16/02/2016	60
	Disease and Remedies for Local People	19/03/2016	19/03/2016	70

CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Kishor Wayin Mulinche Samasya Wa Adchani Jointly organized by Loins Club, Tumsar	15 Sept., 2015	135	05
Balika Diwas	24 Jan., 2016	75	04
Participation in Mahila Marathon organized by Lokmat Sakhi Manch	13 Feb., 2016	50	05
International Women's Day	8 March, 2016	250	05
“Beti Bahcao, Beti Padhao	20 March, 2016	255	06

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

Nil

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	01
Provision for lift	No	Nil
Ramp/ Rails	Yes	01
Braille Software/facilities	No	Nil

Rest Rooms	Yes	01
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	Nil	Nil

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2015	04	04	28/01/2016	1) Stri Bhrun Hatya	Awareness about Girl-child murders.	60
			29/01/2016	2) Health Check-up Camp	General Health Issues.	83
			31/01/2016	3) Sarpmitra Vanyajivan Saptah	Awareness program on Wild Animals	70
			20/02/2016	4) Beti Bachao. Beti Padhao (Rally and Rangoli Competition)	Save Girl initiative	160

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Prospectus of the College	June, 2015	College prospectus is designed in such a way that it should give all the details about the college, subjects offered, admission process and the Code of Conduct for all the stakeholders. The rules, regulations and disciplinary codes for the students have been mentioned at the very beginning of the prospectus. Accordingly, the students are made to comply with the same and the atmosphere of the campus is kept healthy, safe and peaceful. Compliance with the Code of Conduct of the college is binding for the students and the Teaching and Non-teaching staff. The Discipline Committee monitors the implementation of the same.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to -----)	Number of participants
Jagtik Vruddha Diwas	1 Oct., 2015	125
Speech organized on the occasion of Gandhi Jayanti	02 Oct., 2015	325
Andh Diwas and Dr. AJP Kalam Birth Anniversary	15 Oct., 2015	155
Rashtrasant Tukdoji Maharaj Birth Anniversary	23 Oct., 2015	174

Mahaparinirvana Diwas	6 Dec., 2015	125
Savitribai Phule Jayanti	3 Jan., 2016	135
Constitution Day	14 Jan. To 26 Jan., 2016	300
125 th Birth Anniversary of Dr. Babasaheb Ambdekar	15 April, 2016	225

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 1) Tree plantation of medicinal use on the National Festivals and Foundation Day of the college.
- 2) Cleanliness Drive by the NSS students on the NSS Day and Sant Gadge Baba Jayanti in the campus.
- 3) Awareness program on “Save Eco-system and Tigers” organized by NSS Special Camp at village Mehegaon.
- 4) “Gram Swachhata” at Mehegaon by NSS volunteers.
- 5) “Plastic Free Drive” was undertaken by college students.

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

- 1) Session of Yoga and Meditation is organized by the college for healthy wellbeing of the students and the staff.
- 2) Funfair program is organized by the college for the students, parents and the local people.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

As per the Vision of the institution, the college is bound for quality education especially girl students from the nearby and remote areas. The institutions is providing undergraduate program in the faculty of Arts since 1990 in order to cater to the need and requirement of the people of the surrounding area. Being an only Girl’s College in Tumsar Taluka, our priority is to educate every girl irrespective of the diverse family and social background. The institution makes every effort to provide proper amenities for the overall development of the girl students in the field of curricular and co-curricular. Our vision is not only to graduate them, but also to see them achieve success in their life. With the same objective, the institution has set its mission to develop all the skills of the girls admitted in the college related with sports, competitive exams, cultural and intellectual activities, professional skills, etc. To fulfill this vision, the college provides a platform and opportunities for their participation in various activities organized by the college to give them useful exposure. Accordingly, the college organized a program on the Guidance and Counseling for LIC and Other Competitive Exams conducted by Naresh Babu Dipte, Development Officer, Business Association, Tumsar with a view to provide useful guidance on the preparation, study material, exams and job opportunities in different areas. The invited chief guest Mr. Naresh Babu Dipte and his team provided guidance on the key areas of the program with the use of audio-visual presentation on projector. It included a motivational video, PPT on the syllabus and study material on LIC and other competitive exams, and the guidance on how to face interviews. The guest also talked about the personality development of the students and shed light over several areas where the girls can opt for or can make their careers. This program was highly enjoyed and appreciated by the girl students in the way that many of them started preparing for the LIC and other competitive exams. The college library has been made spacious and resourceful enough to provide the required study material for the preparation of competitive exams which the students use as per their convenience. It is a matter of pride for the institution that three of our students guided by Naresh Babu Dipte cleared the competitive exams this year and were placed in government sectors. This was a successful initiative taken by the institution the fruits of which were tasted by the students in form of their success in competitive exams. It is also a success of the Employment Cell of the college that every year it organizes such motivational and outcome based programs for the benefit of the students.

8. Future Plans of action for next academic year (500 words)

At the end of the academic session, a meeting was convened by the Principal to discuss the future plan of action for the session 2016-17. For that, a review was conducted with all the head of the departments including the non-teaching staff about the outcome of the previous year, that is, 2015-16. Based on the outcome of future plan of action for the successful working of the future academic year, different plan of actions were chalked out. To begin with, the design of prospectus, admission strategy, Timetable, Yearly Academic Teaching Plan, methods of evaluation, formation of various committees and allotment of workload accordingly, etc. will be prepared after much deliberation with the staff and the Principal. It was decided that meetings will be conducted with the heads of the departments to check the academic growth of the students. In keeping view with the overall development of the students, extra-curricular activities, participation in various university level games and sports activities, registration of NSS volunteers, organization of cultural activities. The Library facilities will also be updated and made well equipped with books, journals, magazines, dissertations and computer facility for the students as well as for the staff. Research atmosphere will be enhanced by allowing the faculties to participate and publish their research in conferences and journals for their personal and academic development. The faculties will also be given special leave with a view to encourage writing the books or translations. The decision was also taken to invite eminent personalities in various programs to be held in the next academic session so that the students may be benefitted with the guidance and speeches of those successful personalities. Apart from this, a special program will also be held for the guidance in the field of Competitive and other career related examinations and activities. A special emphasis will be put on the guidance on personality development and self-employment skills which will be dealt with in the above programs. The development of the infrastructure and other student's related facilities in the institution will also be taken care and a separate budget will be kept secure for this purpose. Side by side, a part of the budget will also be allocated to the augmentation of the college.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

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