



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Gopikabai Bhure Mahila
Mahavidyalaya, Tumsar

- Name of the Head of the institution **Dr. Youraj Y. Selokar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **07183299066**
- Mobile No: **8551888126**
- Registered e-mail **sgbtumsar@gmail.com**
- Alternate e-mail **vksmeshram310@gmail.com**
- Address **Bhandara road, Tumsar**
- City/Town **Tumsar**
- State/UT **Maharashtra**
- Pin Code **441912**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated to Rashtrasant Tokdoji Maharaj, Nagpur University, Nagpur**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Rashtrasant Tokdoji Maharaj,
Nagpur University, Nagpur**
- Name of the IQAC Coordinator **Vikas H. Meshram**
- Phone No. **07183299066**
- Alternate phone No. **8551888126**
- Mobile **8551888126**
- IQAC e-mail address **vksmeshram310@gmail.com**
- Alternate e-mail address **sgbtumsar@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) http://sgbmtumsar.org/AQAR/2020_21.pdf

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://sgbmtumsar.org/Academic_Calenders_2021_22.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	57.10	2005	28/02/2005	28/02/2010

6. Date of Establishment of IQAC **02/02/2000**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Admission Procedure for new academic year * Preparation of Time table * Yearly Planning of Syllabus to be taught * Preparation of College Academic Calendar * Department-wise presentation of Annual Reports * Making facility for Online Classes available in the college * Organizing Seminar, Conferences and Workshops * Arranging sources for infrastructure enhancement

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic Calendar of the Institution	Academic Calendar was prepared at the outset of the session as per the needs and requirements of Pandemic restrictions and accordingly all the chalked out programs- curricular and extracurricular activities- were carried out and implemented.
Promotion of Research Activities	Faculty members are informed to focus of research area and accordingly they were suggested to publish their respective works in research journals
Use of ICT and Online Classes	Preparations were made for

	Online Class and the use of ICT was encouraged. Accordingly, the teaching staff conducted online classes on their personal laptops/mobiles and provided the soft copies of study material to the students on Whatsapp groups
Extension and outreach programs in collaboration with Industry, Community, NGOs through NSS.	Various extension and outreach programs and activities were conducted throughout the year programs in collaboration with neighboring Community, GOs and NGOs through NSS.
Planning of Various Departments and Distribution of Portfolio of the Departments to the Faculty Members.	The Departments were distributed amongst the faculty members and the planning of various activities and programs were discussed and finalized
Awareness of Precautions against Covid-19 and Environment Amongst Students	Carried out Various Awareness Programs, Surveys and Activities regarding the precautions against Covid-19 and Nature.
Organizing Conferences and Workshops	The faculties were asked to arrange and organize at least one seminar/conference or workshop in their own subject or discipline.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	08/07/2021

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Gopikabai Bhure Mahila Mahavidyalaya, Tumsar
• Name of the Head of the institution	Dr. Youraj Y. Selokar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07183299066
• Mobile No:	8551888126
• Registered e-mail	sgbtumsar@gmail.com
• Alternate e-mail	vksmeshram310@gmail.com
• Address	Bhandara road, Tumsar
• City/Town	Tumsar
• State/UT	Maharashtra
• Pin Code	441912
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated to Rashtrasant Tokdoji Maharaj, Nagpur University, Nagpur
• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Rashtrasant Tokdoji Maharaj, Nagpur University, Nagpur

• Name of the IQAC Coordinator	Vikas H. Meshram				
• Phone No.	07183299066				
• Alternate phone No.	8551888126				
• Mobile	8551888126				
• IQAC e-mail address	vksmeshram310@gmail.com				
• Alternate e-mail address	sgbtumsar@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://sgbmmtumsar.org/AQAR/2020_21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://sgbmmtumsar.org/Academic_Calenders_2021_22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	57.10	2005	28/02/2005	28/02/2010
6.Date of Establishment of IQAC			02/02/2000		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			Yes		

been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>* Admission Procedure for new academic year * Preparation of Time table * Yearly Planning of Syllabus to be taught * Preparation of College Academic Calendar * Department-wise presentation of Annual Reports * Making facility for Online Classes available in the college * Organizing Seminar, Conferences and Workshops * Arranging sources for infrastructure enhancement</p>	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Academic Calendar of the Institution	Academic Calendar was prepared at the outset of the session as per the needs and requirements of Pandemic restrictions and accordingly all the chalked out programs- curricular and extracurricular activities- were carried out and implemented.
Promotion of Research Activities	Faculty members are informed to focus of research area and accordingly they were suggested to publish their respective works in research journals
Use of ICT and Online Classes	Preparations were made for Online Class and the use of ICT was encouraged. Accordingly,

	the teaching staff conducted online classes on their personal laptops/mobiles and provided the soft copies of study material to the students on Whatsapp groups
Extension and outreach programs in collaboration with Industry, Community, NGOs through NSS.	Various extension and outreach programs and activities were conducted throughout the year programs in collaboration with neighboring Community, GOs and NGOs through NSS.
Planning of Various Departments and Distribution of Portfolio of the Departments to the Faculty Members.	The Departments were distributed amongst the faculty members and the planning of various activities and programs were discussed and finalized
Awareness of Precautions against Covid-19 and Environment Amongst Students	Carried out Various Awareness Programs, Surveys and Activities regarding the precautions against Covid-19 and Nature.
Organizing Conferences and Workshops	The faculties were asked to arrange and organize at least one seminar/conference or workshop in their own subject or discipline.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Development Committee	08/07/2021
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	16/01/2023

15.Multidisciplinary / interdisciplinary

The institution is a single faculty college where only Bachelor of Arts course is taught to the students. however, since the very inception of the college, about 9 subjects are being taught to the students. These subjects include, Marathi, English, Sociology, Political Science, History. Economics, Home Economics, Marathi Literature, English Literature. As our college is a special college for women, all those subjects were brought to the college which pertain most to the life and nature of women of surrounding area. The disciplines like Home Economics, Sociology and Literature are such disciplines which are mostly preferred by the girl students as they cater to their needs and composition. Moreover, the physical activity and sports abilities of the girl students are also taken special care in the institution. With a special objective of making the girl students physically strong and competitive in games and sports, various sports activities are arranged and organized in the college. At the same time, regular practice of such games like, Kabaddi, Short Put, Running, Long Jump, Kho-Kho, etc., is also taken as a preparation for the Univeristy level and State level games. Thus our institute take all care to impart multidisciplinary education to the students so that their holistic development could be achieved

16.Academic bank of credits (ABC):

As per the directives enshrined in National Education Policy-2020 and as per the circular issued by the University, the institute is taking care of opening accounts of the students on Digilocker and helping them make their ABC IDs. While doing so, the students were added to a Whatsapp group of their class and a message was sent on their group regarding the procedure of opening account on Digilocker and making ABC ID. At the same time, The students who faced difficulties in login were personally helped in the task by the faculties. As a result. we made a comprehensive list of the students of all classes(BA-I, II, III) and submitted the list of ABC Ids to the concerned university department. However, it is to be noted that the RTM Nagpur University issued the above notification to the colleges in its jurisdiction in 2022, and hence we prepared the ABC IDs of the students of last three years in 2023. The students who were in First year of BA in 2020-21 had also been asked to prepare the ABC IDs and the information of the same has been sent to the university.

17.Skill development:

Skill development is one of the most prominent goal of the

institution. Ours is a college which is like an education hub for the girls and women of the surrounding rural area of Tumsar Tahsil. About 90% girls hail from rural and forest areas in our college. So the institution has carved it in its vision that it is very important to put the principle of skill development in the primary focus of the college. To bring this vision into reality, the college organizes skill development programs, workshops, and practical sessions on several topics. The Physical Education department of the college has made it its custom to hold regular practice in the sports and games like, Kabaddi, Short Put, Running, Long Jump, etc. It also organizes Inter-collegiate or -University Level sports competition for the students so that the students who want to prepare for the national Level Sports Events could boost their confidence. We also have Home Economics department which is totally practical based discipline. This department focuses on developing skills in handcraft, cooking, embroidery, weaving, designing, and making artefacts. At the same time, the Social, Cultural and Intellectual Department of the college gives impetus to the skills related with fine arts like Singing, Drawing, Dancing, Acting, etc., and organizes various programs and competitions for developing student's artistic skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Bachelor of Arts is a program which gives ample emphasis on teaching Indian Knowledge system to the students. About all the subjects taught in the college incorporate topics related with Indian and Indian culture. The compulsory subjects like Marathi and English teach several poems and prose lessons which are written by the Indian writers and also exhibit a unique Indian quality. Several poems and short stories paint beautiful pictures of Indian rural culture and ancient background. Likewise, the subject of History brings all the important past events that hold special place in the Indian history before the students. It makes aware of our culture and social bonding, them feel proud of their legacy and inspires them to walk into the footsteps of past legends. The subject of Sociology enlightens them about the social Pro's and Con's and strives to strengthens brotherhood among them. Besides, the subjects like Home Economics teaches them the cultural fascets of Indian houses and culinery, whereas Economics makes them aware of the theories by which they can make themselves economically strong. Political Science also contributes in integrating the Indian Knowledge system, in that,

it facilitates the knowledge of Indian political arena since ancient times to the modern and teaches them the legacy of our politics.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As Outcome Based Education has been made a primary focus of the National Education Policy of 2020, the education provided in the college follows the objectives of the NEP and maintains a high standard of learning process by providing outcome based education. For that, at the very beginning of the session, the faculties were asked to prepare Course Outcomes and Program Outcomes of their respective subjects so that their goals that they have to achieve through the course could be chalked out. It was seen that the Program Outcomes and Course Outcomes of all the subjects are in accordance with the Academic Planning of the college and outcomes of their respective subjects delineated in their syllabi and is reflected in their Yearly Teaching Planning. At the end of every semester, a special meeting in presence of the Principal was convened to see the outcomes of all the subjects have been achieved or not and guidance on the same was provided by the principal.

20.Distance education/online education:

As it has been the period of second wave of the Covid-19, the government shut all the schools and colleges and advised to keep the learning process on through online mode. So the institute also made provisions and preparations of the online classes and about providing study material online. As a part of preparation for the same, a special workshop was arranged and the teachers in the college were first taught all the necessary things about such online platforms like Google Meet, Zoom, webex, etc. and also how to operate the same. At the same time, a special ICT room was prepared and ICT facility was provided to the teachers with internet facility to run the online classes. Accordingly, the teachers ran online classes from the college and held online tests too. Some quiz contests were also planned for the students on various academic and general subjects. Thus even though Covid made it impossible for everyone to go out of houses, the institute did not broke up the constantly running stream of education.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	9
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	150
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	113
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	134
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	9
File Description	Documents
Data Template	View File
3.2	11

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	6
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2.43
4.3 Total number of computers on campus for academic purposes	6

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being an affiliated college to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur, we have to follow the curriculum designed by the university. At the beginning of academic session the college prepares the Academic Calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum. We undertake following measures for effective delivery of the university curriculum at college level.

- Timetable is prepared as per workload
- Annual Teaching Plan is prepared by every department
- The Principal addresses the newly admitted students in "Induction Program".
- Bridge classes are also arranged for the new students
- Unit Tests are conducted periodically
- ICT is used for effective online teaching by the teachers of various departments.
- The departments organize study tours, excursions, and industrial visits for students' exposure to practical knowledge.

- The faculty members encourage the students to read the reference books and take use of free e- resources available at Library website to update and enhance their subject knowledge.
- Remedial classes were also arranged for the slow learners and merit mission concept was implemented for advance learners. Additional facilities such as extra book issue and personal counselling are provided to slow and advanced learners.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://sgbmmtumsar.org/Academic_Calenders_2021_22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Adherence to Academic Calendar for Continuous Internal Evaluation:

1. Classes and Timetable - The IQAC Coordinator prepares the time table as per the guidelines of affiliating university and the academic calendar at the very beginning of the semester.

2. Course Diaries and Teaching Plan- Course Diaries and teaching plans are prepared by them. Every topic taught according the teaching plan is recorded in the Diary along with details of lecture time and date.

3. Internal Examinations- The dates of CT1, CT2 and Pre-University (Terminal) Exam are mentioned in the academic calendar.

4. Question Paper Setting- The question paper of internal exams is prepared by concerned faculties and is approved by head of the department or Principal.

5. Exam sheets evaluation- The answer sheets are cross checked in each department to ensure transparent and unbiased evaluation.

6. Assignments and Quiz -As apart of Continuous Internal Evaluation, Assignments are provided to students on the scheduled dates mentioned in the academic calendar.

7. University Exams- The final university exam schedule is also displayed on students' notice boards.

8. Student feedback - At the end of academic session, students submit their feedback for each subject through a feedback forms maintaining complete anonymity.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://sgbmmmtumsar.org/Academic Calenders 2021 22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. International Yoga Day: the college organized a Yoda day celebration program On 21st June, 2021

2. **Tree Plantation:** A Special initiative of tree plantation was organized on 12th July, 2021
3. **Celebration of Independence Day and Republic Day:** the college celebrated the Independence Day and Republic Day respectively on 15th August, 2021 and 26th Jan., 2022.
4. **Deshbhakti Song Competition and Krantivir Poster Competition:** singing program of Deshbhakti songs and Poster Competition was also organized.
5. **National Sports Day:** To send the message of healthy living and physical exercises, the department of Physical Education organized National Sports Day on 23rd Aug., 2021
6. **Celebration of Birth Anniversaries of National Heroes:** the college organized birth anniversary program of Mahatma Gandhi, Lal Bahadur Shastri, Babasaheb Ambedkar, Mahatma Phule, and Savitribai Phule.
7. **Constitution Day:** the college organized Constitution Day program on 26th Nov., 2021.
8. **International Women's Day:** For sending the message of gender equality and women empowerment, the International Women's Day was celebrated on 8th March, 2022.

Covid Vaccination Camp: The College also organized Covid Vaccination Camp in this academic session to make the students aware about their health and Covid vaccination.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://sgbmmtumsar.org/Analysis_of_Feedback_2021_22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

220

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

105

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute has adopted a process to identify slow and advance learners among students. Advanced learners and slow learners are identified on as per their responses in the class room as well as the performance in the Unit test, internal examinations. After knowing slow and advanced learners, the teachers prepare separate list of slow and advance learners and conduct extra lectures for weaker students. The teachers observe that whether the students easily understand the lesson. If they fail to understand the topic or teaching of a teacher, the same is explained again in a more easy way. This is the informal way to complete the teaching-learning process and it is also convenient to both teacher and students. Advanced learners are encouraged to ask their concern freely and frequently with the teachers, in a formal way. Students are encouraged to refer advanced textbooks, journals and for their advanced studies. Home assignment and projects are taken prepared from the Students. They are also encouraged to apply for different competitive examinations. They are motivated to participate in seminar presentation, Poster presentation, quiz competition, debates, internal tests etc.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
379	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, assignments, and field work through NSS, computer-assisted method, etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation methods, especially in social science subjects and languages. Active participation of the students is sought through such schemes like NSS and activities or projects of Extension departments. Besides, Home Economics department use problem solving method to give a practical knowledge of the subject to the students. The HEC department put problems before the students to which the later have to solve through practicals. However at the same time, some teachers use power point presentations and computer-based materials. Extensive use of social media like Whatsapp and youtube videos is also made for providing study material and some additional information. They use the lectures of youtube to make learning interesting besides the conventional oral presenting methods. Some Student centric methods are: Assignments, Interactive methods, ICT Enabled Teaching, Experiential learning, Student Seminars, The NSS Special Camp, Group Learning Method.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

As it was a Post-Pandemic year, the aftermath of the Pandemic was showing its grave impact over the students. The students were still unwilling to turn to the college, so it was of utmost importance and an unavoidable compulsion to provide learning facilities and all their study material to the students through online mode due to the Lockdown everywhere. To cater to this need, the institution made the facilities for online classes so that the teachers may engage online classes, tests and webinars for the benefit of the students. the 'utnernal and Unviersity exams were als held online using Google Meet. Accordingly, the teachers engaged classes and held tests through Google apps like Google Meet and Google

Classroom and Google Forms. Extensive use of social media like Whatsapp and YouTube videos was also made for providing study material and some additional information. They use the lectures of youtube to make learning interesting.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

219

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in 4-unit test and 2-terminal examinations. The schedule of the internal examination is decided at the beginning of the session at the time of designing academic calendar. As per planned in academic calendar, the teachers have to take unit tests, which may be in the form of written test, black-board presentation, power-point presentation, quiz on subject or by any other method, which the subject teacher decides. The test copy of unit test and quarterly test is shown to students for their observation. Some teachers analyse the solutions and explain the method of solving exam paper in the class-rooms. There is also a custom of giving

assignments to the students as a part of Internal Assessment and the marks is sent to the university after the assessment of their assignments, as it is a secret data. Its marks are not shown to students. Question Banks are also prepared and provided to the students by the faculties for their better performance in University exams.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed by the institution in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are- unit-test1, unit-test2, assignments, lab practical and continuous evaluation, assignments, etc.

Internal Assessments (Test 1 and Test 2): Immediately, after the unit test, the solution of the test along with question wise marking scheme is explained to the students within a week after the test to maintain transparency and uniformity in the assessment of the internal tests. The faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class and all the individual grievances of the students are heard and explained.

Assignments: Faculties distribute assignments in their respective subjects to the students as per the guidelines in the curriculum and asks them to submit the same within a time-bound deadline. The evaluated assignments and marks are kept confidential. At the same time, a workshop is also organized for the students of all classes to guide them about how to solve the exam papers of every subject.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- The students and the teachers become aware of the program and courses offered in the institution from the prospectus.
- Prospectus clearly states details of the courses and their outcomes which helps the students to learn about the course they should opt.
- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
- The importance of the learning outcomes is communicated to the teachers in every IQAC meeting and CDC meetings.
- Graduate attributes are described to the first year students at the commencement of the programme.
- At least five hours are spent by the teachers for introducing the subject to the Students.
- Learning Outcomes of the Programs and Courses are observed and measured periodically.
- Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference.

The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute offers Under Graduate program of Arts and follows

the curriculum designed by our affiliated university, R.T.M. Nagpur University, Nagpur. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Taking feedback from all the stakeholders is one such mechanism through which we evaluate the Outcomes of all the six courses that are offered in the college. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

- The institute followed the Academic Calendar of our affiliated university.
- All the subject teachers maintained Academic Diary in every academic year.
- Semester-Wise evaluation Reports of the Internal and External Examination is documented.
- Internal examination committee analyzed evaluation reports of results.
- Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

131

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://sgbmmmtumsar.org/2_7_1_sss_2021_22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution carries out extension activities in the neighborhood community with a view to sensitize the students to social issues through the Lifelong Learning and Extension Department as well as through the National Service Scheme. The NSS students were given field project to prepare the list of the people in their villages or nearby area who have not taken Covid Vaccine. Simultaneously, they also sensitized the people regarding the use of Masks, sanitizers, frequent hand washing and to observe social distancing. Yoga Training Camp was organized by the department of Physical Education to train the people and the students to keep themselves healthy. The NSS department also organized World Population Day to make the students aware of the pitfalls of population. NSS also organized Voter's Awareness Program to make the students aware about having voter's ID and the power of their vote.. Tree Plantation was also held in college and nearby area by NSS to teach the students the importance of planting more trees and saving earth. To make the girl students and the local people were made aware of their rights and strengths, International Women's Day was celebrated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1596

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate physical and academic facilities required as per University Grant Commission guidelines to run B.A. program. The college campus area is 1.5 acres, on which building construction is about 15000 sq. fts. Separate cabins have been made available for different departments. The Classrooms, Laboratories and Seminar Halls are well equipped along with

computing system and Internet facility..

Some distinguishing features of the college infrastructure are:

- Well-furnished and spacious 06classrooms.
- 01 spacious seminar hall with projector and internet facility.
- One large Auditorium.
- Spacious seating arrangements with the qualitative furniture.
- Cleanliness, light and ventilation facilities are maintained in the classroom and laboratories.
- Black Boards and White Boards are available in the classrooms.
- A well-furnished administrative office and a cabin of the principal.
- Well-equipped Laboratory of Home Economics with all the facility for culinary practice and hand crafts.
- A resourceful and well-equipped Library along with an attached Reading Room.
- Separate arrangement for the Vehical Stand.
- A separate and well-furnished YCMOU building.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute give utmost importance to the holistic development of the girl students. Along with a facility for curricular activities, the college has infrastructural facilities for sports and cultural activities with all the necessary amenities. For the outdoor sports activities, programs and tournaments, a large playground is available in the college premise which is in size as

large as one acre. Every year, teams of Kabaddi, Running, Short-put, Volleyball, Kho-Kho, and athletics practice throughout the year on the playground to participate in the university games. For the Indoor games like Chess, Boxing, Taiquando and for all the cultural activities and competitions like Singing, Debates, Elocution, and other recreational activities, a spacious Auditorium has been made available in the college. The Auditorium hall is 2700 sqft in size enough to accommodate the full strength of the students during the activities. A separate Stage of 600 sqft in size for the Annual Cultural programs/gatherings is also made available. Moreover, the classrooms also play vital role in these activities and some games. The size of each classroom is 750sqft.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

00

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

There is a well equipped and resourcefullibrary in the college. There are more than 4 thousand books which include textbooks, reference books, journals and magazines. We have a separate arrangement of Reading room attached with library which has a seating capacity of 10% students of the intake capacity of college. All the entries of books issue and return are kept in a systemic manner with the help of Microsoft Excel. A separate accession register is also kept for maintaining the record of books and bibliographical data. This data is then stored in excell sheet which is prepared for this special purpose. Though the library is not automated using the Integrated Library Management System, still with the help of Excel software, all the records and entries are maintained in softcopy which may be used for the future purpose.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.5227

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

14

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There is a specialclassroom along with a facility of computer and Internet connectivity and a projector. A well-equipped library with computer facility for the students is also functioning in the college. The students of the college have

access to the computers kept for the purpose in the library. The college building and the premises are facilitated with the Wi-Fi connectivity with an internet speed of 100 MBPS. There is open access of Wi-Fi connectivity to all the students and the staff members of the college.

Following are some basic updating made every year:

- Computer is formatted in regular basis.
- College itself formats the computer by the help of computer operator.
- Anti-virus is regularly installed in computer.
- All computers have anti-virus installed and Wi-Fi connectivity is available as mentioned in 4.1.1, i.e., in Library, Office-room, and IQAC room.
- Website is maintained by Chandrashekhar Dahekar, Daksh Creations, Tumsar.
- College pays fees for maintenance of college website.
- There is a Thumb Machine for keeping the record of the attendance of the employees.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

5

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.43

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities.

Classroom management: The classrooms are well equipped with all the facilities of proper seating arrangements, electricity, lights and fans, and a good ventilation system.

Home Economics Laboratory: As the College has a special Home Economics course for the girls, the HE Laboratory holds special importance and the policy of its usage forms the core in the working of the institution.

Library: For overall smooth functioning of the library, it is divided into following four sections and each section has its unique identity and with defined standard procedures the library

works effectively.

Sports: The Physical Education Department holds responsibility for looking after and maintaining the sports ground and sports equipment. The department organizes various indoor and outdoor sports competitions for students. Their teams are formed after examining their capacity and skills in the games like Kabaddi, Running, Long Jump, Short Put, Kho-Kho, Chess, Badminton, Boxing, Wrestling, Athletics and Twikandoo.

Computers: Annual maintenance expenditure for computers, xerox machines, software are kept in reserve.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

265

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the

institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

22

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council body is involved in organizing and carrying out various programs and competitions. The NSS representatives from the Student Council help to conduct various programs such as Covid Vaccination Drive, Independence and Republic Days, related cultural programs, etc. Cleanliness drive is conducted on special occasions like National Festivals. The Council shoulders the responsibility of taking initiative and encourages the students of to be a part of each and every activity of the college very enthusiastically. The University Representative and the Class Representatives interact and discuss student related issues with the Principal and take pains to resolve the same. The Body helps to organize the Foundation Day of the College which is the first main event in the session in which all the students are encouraged to take active participation. Apart from this, Yuwa Mahotsav is one of the most awaited events for the student council and for the fellow students as well. A number of cultural and sports activities like Running, Cycling, Long Jump, Short Put, Kho-Kho, Kabaddi, Mehandi Spardha, Kesh-sajja Spardha, Picture Competition, Rangoli Competition, Fashion Show, Solo and Group Dance Competition, Singing Competition and Skit Competition are organized by the student's council.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association in the college and so, no amount or monetary contribution is obtained from the Alumnae of the college. However, there is Alumnae Meet Committee which holds Alumni Meet once in a year. The committee has given some positions to the ex-students in the capacity of which the Alumnae inform each other about the Meet and come together on a special day. The details of this Meet is maintained by the Alumni committee. The suggestions, feedbacks and grievances or advices are invited from these alumnae by the principal. These suggestions and feedbacks are then reviewed and if need be, some action is also taken on them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution, inspired by its vision of "providing quality education especially to girl students from the nearby and remote areas and bringing about their holistic development," charts out its perspective plan for five years and tries to effectively implement it. The College ensures decentralized and participatory governance. It emphasises on collaborative administration by incorporating all its stakeholders. The Management enlists the talents of the staff in shouldering various administrative responsibilities and appoints them as officials that include Principal, IQAC Co-ordinator, Chief Superintendent of Examinations, Heads of various Departments, Office Superintendent (Head-Clerk) and Coordinators of various cells. E-governance is incorporated in areas of finance and accounts and examination. Policies related to academic, research, curriculum development, administration, finance, infrastructural development, extension, co-curricular and extra-curricular activities are conceived, planned and executed with adequate representations and involvement of stakeholders. Workshops and training programmes conducted by the other institutions. The Management has kept Suggestion Boxes for the students to express their grievances anonymously. A multi-layered feedback system adopted by the College helps to evaluate teaching and learning pedagogy, curriculum design, social outreach initiatives, need-based programmes and Student-Teacher relationships. The appraisal mechanisms assist effective leadership to strengthen positive strides and overcome challenges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution promotes a culture of decentralisation and participative management involving all types of stakeholders in the process of decision making. Management and Administration is responsible for quality initiative to promote education to all sections. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee and IQAC. The working of the IQAC department can be cited as an example of the decentralization and participative management in the institution. The formation of the IQAC department is such that every faculty and a number of non-teaching staff members have been involved. There are other important departments and committees in the institution which help in the smooth working of the college. There is College Development Committee which is headed by the Founder Shri Narayanrao Titirmare. Two meetings CDC are held every year in which some important decisions are made regarding the requirements of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic/ Perspective Plan of the institution had been prepared and uploaded on the college website for the perusal of all. According to the plan, activities and initiatives are planned in the Academic Calendars of every year and carried out to harvest full development of the targeted group. The following plans are projected after a discussion on the basis of analysis, assessment and estimates. As per the Perspective Plan, Vision and Mission of the institution is reflected properly through various programs and activities. Accordingly, as it was a Pandemic year, the Home-Economics department of the college organized an one day training workshop on the theme of "Mask Making" The girl students of the

college participated enthusiastically in the workshop to learn about the ways they can make such masks and distribute in the nearby locality in the pandemic situation and about how to keep their immunity strong enough. Prof. Dr. Kalpana Raut, HOD of Home-Economics, Mrs Diksha Waghmare of the Gruh Udyog, Tumsar was invited as a chief trainer in the workshop to teach and train the student girls in the different skillful manners they can make Masks out of worn out or useless clothes

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://sgbmmtumsar.org/Perspective_Plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution has a well-defined system for the institutional bodies to perform efficiently. Transparency and visibility are the two hallmarks of the organization structure and its functioning. The education society is headed by the President. The President is supported by the Vice President to facilitate the smooth functioning of the institution in the absence of the President. Secretary reports to the President and Vice President about all the affairs in the institution. Executive body consists of members who provides the democratic set up to make decisions. This committee reports to the President/Vice President and Secretary. College Development Committee is chaired by the Principal and other faculty members have also been given due representation. This committee reports to the Secretary and the President/Vice President. Principal heads the institution. Principal reports to the Secretary. IQAC is responsible for the educational quality of the Institution and NAAC. It reports to the Principal. Department Heads report to the Principal about the academic activities, goals and academic performance. Physical Education Director is responsible for the sports and games as well as other activities. Librarian is responsible for the smooth running of library. Head clerk heads the administrative function, and is supported by Junior clerks and peons.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://sgbmmmtumsar.org/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute provides following welfare schemes and measures for the Teaching and Non-teaching staff member:

1. Maternity Leaves to female staff for six months and Paternity Leave for men for one month.
2. Insurance scheme for staff members
3. Leave travel concession for senior staff
4. Study leaves for Ph D, higher education and training programmes
5. Immediate increments after earning Ph. D. Degree.
6. Provision of Medical and Casual Leaves.

7. Summer and winter Vacation for staff

8. Special leaves for marriage

9. Study leaves for Faculty Development Programmes regularly for professional up-gradation of the faculty.

10. Flexible working hours for faculty.

11. Wi-Fi campus for Teaching, Non-Teaching staff and Students.

The following measures are taken for both the Teaching and Non-teaching staff apart from the above facilities:

Duty Leave, On Duty Leave, Medical Leave, Medical Claim, Loan Facility form banks, GPF Loan, House Loan. Earn Leave, and Leave Travel Concession is also made available both for the teachers and non-teaching members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has PBAS for assessment of teaching staff. The

PBAS format of the university is followed by the institution. The teaching staff is informed about the filling up of the PBAS form well in advance and to submit the same to the IQAC before the session ends. The details regarding the overall cultural and extension activities, research work, workload, assessment and evaluation, paper setting and moderation, details about the participation in institutional and university bodies/departments, and such other achievements and curricular and co-curricular activities are furnished in the prescribed format of the PBAS.

At the same time, the details of the programs related with faculty development such as seminars, workshops, conferences, short and long term courses, etc. in offline or online mode are also provided by the faculty members in the form. On the basis of the information provided by the faculties in the PBAS format, the appraisal of their yearly performance is judged and approved by the Head of the Institution.

The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extracurricular activities. This format [PBAS] is filled by the employee in a prescribed proforma.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal audits on the financial transactions every year. Internal audit is conducted every year by a C.A. deputed by the institution at the end of the session. The Principal and the Head-Clerk thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

- Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.
- College budget includes recurring non-salary expenses such as electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
- The expenses are monitored by the accounts department as per the budget allocated by the management.
- The depreciation costs of various things purchased in the preceding years are also worked out.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution entirely depends upon the fees, allowances and the salary provided by the university or State Government. However, there are some philanthropist and social workers who with a generous heart offer cash prizes to the toppers of each class. Sources of funds are as follows: 1.Fees: Fees charged as per the university and government norms from students for admissions.

2. Salary Grant: The College receives salary grant from the State Government. 3. UGC Grants: Till the date, as the institution has not been given the 2f and 12B status by the university and UGC, the institution is not able to get any grants in form of fund or other facilities by the university or UGC. However, the institution manages to gather enough funds every year to cater to every need and requirement that the institute faces. 4. We received fund from Stakeholders, non-government bodies, individuals and Philanthropists for the previous years. But no fund could be collected from the other individuals in the session 2021-22. 5. The institution also receives fund from the State government in form of scholarships for the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC prepares, evaluates and recommends the following for approval from the CDC: (a) Preparing Academic Calendar and Timetable (b) Annual Quality Assurance Report (AQAR) (c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS) (d) Stakeholder's feedback (e) Action Taken Reports (f) New Programs as per Academic Planning and Govt. Policies (g) Preparing Perspective Plan

The two examples of practices institutionalized as a result of IQAC initiatives are as follows: 1) Organizing online seminars/webinars: The departments of Home-Economics and Physical Education organized a webinar and a training program of Yoga and Meditation respectively in this session with impressive participation from the college students, staff members of the institutions involved and the common people. The Home Economics Department held webinar on "Mask Making," and an online training program of "Yoga and Meditation" was held by the Physical Education. 2) Research and publication is the key area where IQAC has a keen interest. Due to the positive initiatives taken by the IQAC cell, as many as 7 research publications in journals, 4 book chapters and 01 book were published during the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and record the incremental improvement in various activities.

(1) IQAC prepares a tabulated result analysis: In the formal meeting of IQAC, the examinations results are reviewed. Here the result analysis is prepared and tabulated.

(2) Academic review in beginning of the session- There are two main meetings of IQAC where academic review of the session is undertaken. First-at the beginning of the session, and second, before the end of the session. In these meetings, discussions are carried out on the results of tests and internal exams and suggestions are given by the concerned authority to the faculties involved about the improvements in their methodologies.

3) Use of ICT in teaching and learning: The IQAC motivates the faculties to increase the use of ICT in teaching learning. The teachers made use of social media platforms like Google Meet, Classroom and WhatsApp groups to be in touch with the pupils and provided them all the necessary help related with curriculum. It was more convenient to send message, notices and study material to students through these groups.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

D. Any 1 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute believes that without establishing equity among men and women, no institution or nation can thrive. With a view to make it a mission of the institution, various programs and activities are organized in the college with direct or indirect themes pertaining to the gender equity. There are departments in like Physical Education, National Service Scheme, Home Economics and Cultural Department which special care of engaging the students in such activities and programs which exhibit and instruct the equality of gender. Following are some special programs for gender equity organized by the college:

1. International Women Day
2. Annual FunFair for Girls
3. Program on Birth Anniversary of Savitribai Phule
4. Swayam Sidha Training Programs
6. Constitution Day Celebration Program,

7. Sanwad Maitricha Program.

8. Commemoration of Lata Mangeshkar

Above programs were held in the college with special objective of spreading awareness amongst the students the ideal of equality and fraternity. As the gender discrimination is similar in nature to the other kinds of discriminations, the topic of gender equity has been the one of the chief topics which was discussed and talked about in the speeches and discourses made in the above programs.

File Description	Documents
Annual gender sensitization action plan	http://sgbmmtumsar.org/711_gender_merged_2_23.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://sgbmmtumsar.org/Facilities_women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The campus of the institution is replete with greenery and large trees. Every year, Tree Plantation drive is also undertaken in the college on various occasions. Huge piles of the dried and withered leaves are collected every week. Through the departments like NSS and Cultural department, birth anniversary of Sant Gadge Maharaj is celebrated in the college campus and cleanliness drive is

undertaken in which NSS volunteers clean the area and make it garbage and plastic free. special initiatives are also undertaken to make the campus Tobacco and Plastic free. We also prohibit the consumption of any such tobacco related or chemical products which are harmful for the health of the people. Our campus is plastic free campus and the students are encouraged to throw their waste in the places made specially for it.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in diversity and tolerance in all aspects of life, and makes special efforts to foster social, educational, cultural, linguistic, socio-economic and religious inclusiveness. One great example of this is the cultural diversity in the Teaching and Non-teaching staff of the college in which four teachers including principal are from Hindu background, three belong to Buddhist faith and two are Muslims. Such is the cultural diversity in our campus.

The NSS department organizes a Special Camp of NSS for seven days to cultivate the noble virtue of social service and multicultural values among the students through various programs conducted through the scheme.

The Social, Cultural, and Intellectual Department organizes the national festivals, birth and death anniversaries of national and social heroes, programs on constitution day and Dr Babasaheb Ambedkar Jayanti, various competitions on different occasions like Earth Day, Constitutional values, Environment, debates on social issues, etc. to cultivate social, cultural and constitutional values.

Simultaneously, constitutional rights and responsibilities are also given the same importance and students are sensitized about the same through some programs like Legal Guidance on Women's Rights, Legal Counselling, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute has several departments which look into the matters of organizing programs and activities round the year to foster and cultivate the constitutional values and obligations. There is NSS department which organizes a Special Camp of NSS for seven days to cultivate the noble virtue of social service and multicultural values among the students through various programs conducted through the scheme.

The Social, Cultural, and Intellectual Department of the college sees that all the social, cultural and constitutional values are cultivated and the students are sensitized about them through its activities, functions and programs organized throughout the year. This includes its initiatives to observe the national festivals, birth and death anniversaries of national and social heroes, programs on constitution day and Dr Babasaheb Ambedkar Jayanti, various competitions on different occasions like Earth Day, Constitutional values, Environment, debates on social issues, etc.

Simultaneously, constitutional rights and responsibilities are also given the same importance and students are sensitized about the same through some programs like Legal Guidance on Women's Rights, Legal Counselling, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The C. Any 2 of the above

Code of Conduct is displayed on the website
There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Social, Cultural, and Intellectual Department of the college sees that all the social, cultural and constitutional values are cultivated and the students are sensitized about them through its activities, functions and programs organized throughout the year. This includes its initiatives to observe the national festivals, birth and death anniversaries of national and social heroes, programs on constitution day and Dr Babasaheb Ambedkar Jayanti, various competitions on different occasions like Earth Day, Constitutional values, Environment, debates on social issues, etc.

There is NSS department which organizes a Special Camp of NSS for seven days to cultivate the noble virtue of social service and multicultural values among the students through various programs conducted through the scheme. At the same time, it also works along with other departments in the area of sensitization of the students about the environment, social and cultural harmony, personality development, and communal tolerance. Some of the best examples of the NSS initiatives are the organization of cleanliness drive on birth anniversary of Sant Gadge Baba and a rally on Constitution Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice- 1

Title:- Practical Training of Mask Making

In the backdrop of Covid Pandemic, entire educational process and social life had lost its movement and a bizarre stillness had enveloped the society. The government had advised everyone to wear masks and keep social distancing to save themselves from the contagious virus. Keeping the need of mask-wearing in view, the Home Economics department of the college organized one day training workshop for the girls on 25 March, 2022 in which they were given a practical training by the invited trainer how to make masks from the clothes in spare.

Practice- 2

Title- Celebrating Aazadi Ka Amrut Mahotsav/ 75 Years of Independence

In an overwhelming call by the current Prime Minister, there was a nationwide wave of happiness and patriotism in view of completing 75 years of independence. As per the guidelines of the government and the affiliating university, the college wanted to make it an event of lifetime memory. So the institute organized several programs like Decorative Rangoli of Patriotism, Patriotic Song Competition, Krantivir Psoter Competition, Har Ghar Tiranga, Flag Hoisting at every morning and evening, and Collective National Anthem Aazadi Ka Amrut Mahotsav for five consecutive days.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The priority of the institution is to provide quality education to the girls from backward and remote areas. To bring this vision into reality, the institution provides Pass Concession of Train and Buses and Hostel facility for the Tribal students coming from forested and remote areas. As a result, 90% of the girl students come from such areas. The college timing coincides with that of the timing of nearby train which makes the students easy to attend the college and simultaneously carry on other courses. Apart from this, keeping in view the backwardness of the surrounding area, the institution keeps 80% quota to the reserved categories so that the girls coming from backward communities and poor family backgrounds could seek admission without any difficulty. Because of this policy, 100% seats were acquired by the girls of the reserved categories which is a plus point for the institution. Moreover, due to 80% women teaching faculty, the parents trust the institution and send their wards.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being an affiliated college to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur, we have to follow the curriculum designed by the university. At the beginning of academic session the college prepares the Academic Calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum. We undertake following measures for effective delivery of the university curriculum at college level.

- Timetable is prepared as per workload
- Annual Teaching Plan is prepared by every department
- The Principal addresses the newly admitted students in "Induction Program".
- Bridge classes are also arranged for the new students
- Unit Tests are conducted periodically
- ICT is used for effective online teaching by the teachers of various departments.
- The departments organize study tours, excursions, and industrial visits for students' exposure to practical knowledge.
- The faculty members encourage the students to read the reference books and take use of free e- resources available at Library website to update and enhance their subject knowledge.
- Remedial classes were also arranged for the slow learners and merit mission concept was implemented for advance learners. Additional facilities such as extra book issue and personal counselling are provided to slow and advanced learners.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://sgbmmtumsar.org/Academic_Calenders_2021_22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Adherence to Academic Calendar for Continuous Internal Evaluation:

1. **Classes and Timetable** - The IQAC Coordinator prepares the time table as per the guidelines of affiliating university and the academic calendar at the very beginning of the semester.
2. **Course Diaries and Teaching Plan**- Course Diaries and teaching plans are prepared by them. Every topic taught according the teaching plan is recorded in the Diary along with details of lecture time and date.
3. **Internal Examinations**- The dates of CT1, CT2 and Pre-University (Terminal) Exam are mentioned in the academic calendar.
4. **Question Paper Setting**- The question paper of internal exams is prepared by concerned faculties and is approved by head of the department or Principal.
5. **Exam sheets evaluation**- The answer sheets are cross checked in each department to ensure transparent and unbiased evaluation.
6. **Assignments and Quiz** -As apart of Continuous Internal Evaluation, Assignments are provided to students on the scheduled dates mentioned in the academic calendar.
7. **University Exams**- The final university exam schedule is also displayed on students' notice boards.
8. **Student feedback** - At the end of academic session, students submit their feedback for each subject through a feedback forms maintaining complete anonymity.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://sgbmmtumsar.org/Academic_Calenders_2021_22.pdf

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>C. Any 2 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="95 689 533 757">File Description</th> <th data-bbox="537 689 1394 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="95 759 533 936">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="537 759 1394 936" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="95 938 533 1003">Any additional information</td> <td data-bbox="537 938 1394 1003" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	No File Uploaded			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	No File Uploaded								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
<p>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</p>									
<p>01</p>									
<table border="1"> <thead> <tr> <th data-bbox="95 1339 533 1406">File Description</th> <th data-bbox="537 1339 1394 1406">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="95 1408 533 1473">Any additional information</td> <td data-bbox="537 1408 1394 1473" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="95 1476 533 1585">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="537 1476 1394 1585" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="95 1588 533 1686">Institutional data in prescribed format (Data Template)</td> <td data-bbox="537 1588 1394 1686" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	View File								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>00</p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. International Yoga Day: the college organized a Yoda day celebration program On 21st June, 2021
2. Tree Plantation: A Special initiative of tree plantation was organized on 12th July, 2021
3. Celebration of Independence Day and Republic Day: the college celebrated the Independence Day and Republic Day respectively on 15th August, 2021 and 26th Jan., 2022.
4. Deshbhakti Song Competition and Krantivir Poster Competition: singing program of Deshbhakti songs and Poster Competition was also organized.
5. National Sports Day: To send the message of healthy living and physical exercises, the department of Physical Education organized National Sports Day on 23rd Aug., 2021
6. Celebration of Birth Anniversaries of National Heroes: the college organized birth anniversary program of

Mahatma Gandhi, Lal Bahadur Shastri, Babasaheb Ambedkar, Mahatma Phule, and Savitribai Phule.

7. Constitution Day: the college organized Constitution Day program on 26th Nov., 2021.
8. International Women's Day: For sending the message of gender equality and women empowerment, the International Women's Day was celebrated on 8th March, 2022.

Covid Vaccination Camp: The College also organized Covid Vaccination Camp in this academic session to make the students aware about their health and Covid vaccination.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://sgbmmtumsar.org/Analysis_of_Feedback_2021_22.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	

2.1.1 - Enrolment Number Number of students admitted during the year**2.1.1.1 - Number of sanctioned seats during the year**

220

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

105

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

The Institute has adopted a process to identify slow and advance learners among students. Advanced learners and slow learners are identified on as per their responses in the class room as well as the performance in the Unit test, internal examinations. After knowing slow and advanced learners, the teachers prepare separate list of slow and advance learners and conduct extra lectures for weaker students. The teachers observe that whether the students easily understand the lesson. If they fail to understand the topic or teaching of a teacher, the same is explained again in a more easy way. This is the informal way to complete the teaching-learning process and it is also convenient to both teacher and students. Advanced learners are encouraged to ask their concern freely and frequently with the teachers, in a formal way. Students are encouraged to refer advanced textbooks, journals and for their advanced studies. Home assignment and projects are taken prepared from the Students. They are also encouraged to apply

for different competitive examinations. They are motivated to participate in seminar presentation, Poster presentation, quiz competition, debates, internal tests etc.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
379	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, assignments, and field work throughNSS, computer-assisted method, etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation methods, especially in social science subjects and languages. Active participation of the students is sought through such schemes like NSS and activities or projects of Extension departments. Besides, Home Economics department use problem solving method to give a practical knowledge of the subject to the students. The HEC department put problems before the students to which the later have to solve through practicals. However at the same time, some teachers use power point presentations and computer-based materials. Extensive use of social media like Whatsapp and youtube videos is also made for providing study material and some additional information. They use the lectures of youtube to make learning interesting besides the conventional oral presenting methods. Some Student centric methods are: Assignments, Interactive methods, ICT Enabled Teaching, Experiential learning, Student Seminars, The NSS Special Camp,

Group Learning Method.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

As it was a Post-Pandemic year, the aftermath of the Pandemic was showing its grave impact over the students. The students were still unwilling to turn to the college, so it was of utmost importance and an unavoidable compulsion to provide learning facilities and all their study material to the students through online mode due to the Lockdown everywhere. To cater to this need, the institution made the facilities for online classes so that the teachers may engage online classes, tests and webinars for the benefit of the students. the 'utnernal and Unviersity exams were als held online using Google Meet. Accordingly, the teachers engaged classes and held tests through Google apps like Google Meet and Google Classroom and Google Forms. Extensive use of social media like Whatsapp and YouTube videos was also made for providing study material and some additional information. They use the lectures of youtube to make learning interesting.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

219

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in 4-unit test and 2-terminal examinations. The schedule of the internal examination is decided at the beginning of the session at the time of designing academic calendar. As per planned in academic calendar, the teachers have to take unit tests, which may be in the form of written test, black-board presentation, power-point presentation, quiz on subject or by any other method, which the subject teacher decides. The test copy of unit test and quarterly test is shown to students for their observation. Some teachers analyse the solutions and explain the method of solving exam paper in the class-rooms. There is also a custom of giving assignments to the students as a part of Internal Assessment and the marks is sent to the university after the assessment of their assignments, as it is a secret data. Its marks are not shown to students. Question Banks are also prepared and provided to the students by the faculties for their better performance in University exams.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and efficient method is being followed by the institution in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are-

unit-test1, unit-test2, assignments, lab practical and continuous evaluation, assignments, etc.

Internal Assessments (Test 1 and Test 2): Immediately, after the unit test, the solution of the test along with question wise marking scheme is explained to the students within a week after the test to maintain transparency and uniformity in the assessment of the internal tests. The faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class and all the individual grievances of the students are heard and explained.

Assignments: Faculties distribute assignments in their respective subjects to the students as per the guidelines in the curriculum and asks them to submit the same within a time-bound deadline. The evaluated assignments and marks are kept confidential. At the same time, a workshop is also organized for the students of all classes to guide them about how to solve the exam papers of every subject.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- The students and the teachers become aware of the program and courses offered in the institution from the prospectus.
- Prospectus clearly states details of the courses and their outcomes which helps the students to learn about the course they should opt.
- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

- The importance of the learning outcomes is communicated to the teachers in every IQAC meeting and CDC meetings.
- Graduate attributes are described to the first year students at the commencement of the programme.
- At least five hours are spent by the teachers for introducing the subject to the Students.
- Learning Outcomes of the Programs and Courses are observed and measured periodically.
- Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference.

The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute offers Under Graduate program of Arts and follows the curriculum designed by our affiliated university, R.T.M. Nagpur University, Nagpur. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Taking feedback from all the stakeholders is one such mechanism through which we evaluate the Outcomes of all the six courses that are offered in the college. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

- The institute followed the Academic Calendar of our affiliated university.

- All the subject teachers maintained Academic Diary in every academic year.
- Semester-Wise evaluation Reports of the Internal and External Examination is documented.
- Internal examination committee analyzed evaluation reports of results.
- Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

131

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://sgbmmtumsar.org/2_7_1_sss_2021_22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution carries out extension activities in the neighborhood community with a view to sensitize the students to

social issues through the Lifelong Learning and Extension Department as well as through the National Service Scheme. The NSS students were given field project to prepare the list of the people in their villages or nearby area who have not taken Covid Vaccine. Simultaneously, they also sensitized the people regarding the use of Masks, sanitizers, frequent hand washing and to observe social distancing. Yoga Training Camp was organized by the department of Physical Education to train the people and the students to keep themselves healthy. The NSS department also organized World Population Day to make the students aware of the pitfalls of population. NSS also organized Voter's Awareness Program to make the students aware about having voter's ID and the power of their vote.. Tree Plantation was also held in college and nearby area by NSS to teach the students the importance of planting more trees and saving earth. To make the girl students and the local people were made aware of their rights and strengths, International Women's Day was celebrated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1596

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate physical and academic facilities required as per University Grant Commission guidelines to run B.A. program. The college campus area is 1.5 acres, on which building construction is about 15000 sq. fts. Separate cabins have been made available for different departments. The Classrooms, Laboratories and Seminar Halls are well equipped along with computing system and Internet facility..

Some distinguishing features of the college infrastructure are:

- Well-furnished and spacious 06classrooms.

- 01 spacious seminar hall with projector and internet facility.
- One large Auditorium.
- Spacious seating arrangements with the qualitative furniture.
- Cleanliness, light and ventilation facilities are maintained in the classroom and laboratories.
- Black Boards and White Boards are available in the classrooms.
- A well-furnished administrative office and a cabin of the principal.
- Well-equipped Laboratory of Home Economics with all the facility for culinary practice and hand crafts.
- A resourceful and well-equipped Library along with an attached Reading Room.
- Separate arrangement for the Vehical Stand.
- A separate and well-furnished YCMOU building.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute give utmost importance to the holistic development of the girl students. Along with a facility for curricular activities, the college has infrastructural facilities for sports and cultural activities with all the necessary amenities. For the outdoor sports activities, programs and tournaments, a large playground is available in the college premise which is in size as large as one acre. Every year, teams of Kabaddi, Running, Short-put, Volleyball, Kho-Kho, and athletics practice throughout the year on the playground to participate in the university games. For the Indoor games like Chess, Boxing, Taiquando and for all the

cultural activities and competitions like Singing, Debates, Elocution, and other recreational activities, a spacious Auditorium has been made available in the college. The Auditorium hall is 2700 sqft in size enough to accommodate the full strength of the students during the activities. A separate Stage of 600 sqft in size for the Annual Cultural programs/gatherings is also made available. Moreover, the classrooms also play vital role in these activities and some games. The size of each classroom is 750sqft.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

00

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

There is a well equipped and resourcefullibrary in the college. There are more than 4 thousand books which include textbooks, reference books, journals and magazines. We have a separate arrangement of Reading room attached with library which has a seating capacity of 10% students of the intake capacity of college. All the entries of books issue and return are kept in a systemic manner with the help of Microsoft Excel. A separate accession register is also kept for maintaining the record of books and bibliographical data. This data is then stored in excell sheet which is prepared for this special purpose. Though the library is not automated using the Integrated Library Management System, still with the help of Excel software, all the records and entries are maintained in softcopy which may be used for the future purpose.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.5227

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

14

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There is a specialclassroom along with a facility of computer and Internet connectivity and a projector. A well-equipped library with computer facility for the students is also functioning in the college. The students of the college

have access to the computers kept for the purpose in the library. The college building and the premises are facilitated with the Wi-Fi connectivity with an internet speed of 100 MBPS. There is open access of Wi-Fi connectivity to all the students and the staff members of the college.

Following are some basic updating made every year:

- Computer is formatted in regular basis.
- College itself formats the computer by the help of computer operator.
- Anti-virus is regularly installed in computer.
- All computers have anti-virus installed and Wi-Fi connectivity is available as mentioned in 4.1.1, i.e., in Library, Office-room, and IQAC room.
- Website is maintained by Chandrashekhar Dahekar, Daksh Creations, Tumsar.
- College pays fees for maintenance of college website.
- There is a Thumb Machine for keeping the record of the attendance of the employees.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

5

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.43

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities.

Classroom management: The classrooms are well equipped with all the facilities of proper seating arrangements, electricity, lights and fans, and a good ventilation system.

Home Economics Laboratory: As the College has a special Home Economics course for the girls, the HE Laboratory holds special importance and the policy of its usage forms the core in the working of the institution.

Library: For overall smooth functioning of the library, it is

divided into following four sections and each section has its unique identity and with defined standard procedures the library works effectively.

Sports: The Physical Education Department holds responsibility for looking after and maintaining the sports ground and sports equipment. The department organizes various indoor and outdoor sports competitions for students. Their teams are formed after examining their capacity and skills in the games like Kabaddi, Running, Long Jump, Short Put, Kho-Kho, Chess, Badminton, Boxing, Wrestling, Athletics and Twikandoo.

Computers: Annual maintenance expenditure for computers, xerox machines, software are kept in reserve.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

265

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

22

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)	
<p>The student council body is involved in organizing and carrying out various programs and competitions. The NSS representatives from the Student Council help to conduct various programs such as Covid Vaccination Drive, Independence and Republic Days, related cultural programs, etc. Cleanliness drive is conducted on special occasions like National Festivals. The Council shoulders the responsibility of taking initiative and encourages the students of to be a part of each and every activity of the college very enthusiastically. The University Representative and the Class Representatives interact and discuss student related issues with the Principal and take pains to resolve the same. The Body helps to organize the Foundation Day of the College which is the first main event in the session in which all the students are encouraged to take active participation. Apart from this, Yuwa Mahotsav is one of the most awaited events for the student council and for the fellow students as well. A number of cultural and sports activities like Running, Cycling, Long Jump, Short Put, Kho-Kho, Kabaddi, Mehandi Spardha, Kesh-sajja Spardha, Picture Competition, Rangoli Competition, Fashion Show, Solo and Group Dance Competition, Singing Competition and Skit Competition are organized by the student's council.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association in the college and so, no amount or monetary contribution is obtained from the Alumnae of the college. However, there is Alumnae Meet Committee which holds Alumni Meet once in a year. The committee has given some positions to the ex-students in the capacity of which the Alumnae inform each other about the Meet and come together on a special day. The details of this Meet is maintained by the Alumni committee. The suggestions, feedbacks and grievances or advices are invited from these alumnae by the principal. These suggestions and feedbacks are then reviewed and if need be, some action is also taken on them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution, inspired by its vision of "providing quality education especially to girl students from the nearby and remote areas and bringing about their holistic development," charts out its perspective plan for five years and tries to effectively implement it. The College ensures decentralized and participatory governance. It emphasises on collaborative administration by incorporating all its stakeholders. The Management enlists the talents of the staff in shouldering various administrative responsibilities and appoints them as officials that include Principal, IQAC Co-ordinator, Chief Superintendent of Examinations, Heads of various Departments, Office Superintendent (Head-Clerk) and Coordinators of various cells. E-governance is incorporated in areas of finance and accounts and examination. Policies related to academic, research, curriculum development, administration, finance, infrastructural development, extension, co-curricular and extra-curricular activities are conceived, planned and executed with adequate representations and involvement of stakeholders. Workshops and training programmes conducted by the other institutions. The Management has kept Suggestion Boxes for the students to express their grievances anonymously. A multi-layered feedback system adopted by the College helps to evaluate teaching and learning pedagogy, curriculum design, social outreach initiatives, need-based programmes and Student-Teacher relationships. The appraisal mechanisms assist effective

leadership to strengthen positive strides and overcome challenges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution promotes a culture of decentralisation and participative management involving all types of stakeholders in the process of decision making. Management and Administration is responsible for quality initiative to promote education to all sections. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee and IQAC. The working of the IQAC department can be cited as an example of the decentralization and participative management in the institution. The formation of the IQAC department is such that every faculty and a number of non-teaching staff members have been involved. There are other important departments and committees in the institution which help in the smooth working of the college. There is College Development Committee which is headed by the Founder Shri Narayanrao Titirmare. Two meetings CDC are held every year in which some important decisions are made regarding the requirements of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic/ Perspective Plan of the institution had been prepared and uploaded on the college website for the perusal of all. According to the plan, activities and initiatives are planned in the Academic Calendars of every year and carried out to harvest full development of the targeted group. The following plans are projected after a discussion on the basis of analysis, assessment and estimates. As per the Perspective Plan, Vision and Mission of the institution is reflected properly through various programs and activities. Accordingly, as it was a Pandemic year, the Home-Economics department of the college organized an one day training workshop on the theme of "Mask Making" The girl students of the college participated enthusiastically in the workshop to learn about the ways they can make such masks and distribute in the nearby locality in the pandemic situation and about how to keep their immunity strong enough. Prof. Dr. Kalpana Raut, HOD of Home-Economics, Mrs Diksha Waghmare of the Gruh Udyog, Tumsar was invited as a chief trainer in the workshop to teach and train the student girls in the different skillful manners they can make Masks out of worn out or useless clothes

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://sgbmmtumsar.org/Perspective_Plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution has a well-defined system for the institutional bodies to perform efficiently. Transparency and visibility are the two hallmarks of the organization structure and its functioning. The education society is headed by the President. The President is supported by the Vice President to facilitate the smooth functioning of the institution in the absence of the President. Secretary reports to the President and Vice President about all the affairs in the institution. Executive body consists of members who provides the democratic set up to make decisions. This committee reports to the President/Vice President and Secretary. College Development Committee is chaired by the Principal and other faculty members have also

been given due representation. This committee reports to the Secretary and the President/Vice President. Principal heads the institution. Principal reports to the Secretary. IQAC is responsible for the educational quality of the Institution and NAAC. It reports to the Principal. Department Heads report to the Principal about the academic activities, goals and academic performance. Physical Education Director is responsible for the sports and games as well as other activities. Librarian is responsible for the smooth running of library. Head clerk heads the administrative function, and is supported by Junior clerks and peons.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://sgbmmmtumsar.org/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Institute provides following welfare schemes and measures for the Teaching and Non-teaching staff member:

1. Maternity Leaves to female staff for six months and

Paternity Leave for men for one month.

2. Insurance scheme for staff members

3. Leave travel concession for senior staff

4. Study leaves for Ph D, higher education and training programmes

5. Immediate increments after earning Ph. D. Degree.

6. Provision of Medical and Casual Leaves.

7. Summer and winter Vacation for staff

8. Special leaves for marriage

9. Study leaves for Faculty Development Programmes regularly for professional up-gradation of the faculty.

10. Flexible working hours for faculty.

11. Wi-Fi campus for Teaching, Non-Teaching staff and Students.

The following measures are taken for both the Teaching and Non-teaching staff apart from the above facilities:

Duty Leave, On Duty Leave, Medical Leave, Medical Claim, Loan Facility form banks, GPF Loan, House Loan. Earn Leave, and Leave Travel Concession is also made available both for the teachers and non-teaching members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has PBAS for assessment of teaching staff. The PBAS format of the university is followed by the institution. The teaching staff is informed about the filling up of the PBAS form well in advance and to submit the same to the IQAC before the session ends. The details regarding the overall cultural and extension activities, research work, workload, assessment and evaluation, paper setting and moderation, details about the participation in institutional and university bodies/departments, and such other achievements and curricular and co-curricular activities are furnished in the prescribed format of the PBAS.

At the same time, the details of the programs related with faculty development such as seminars, workshops, conferences, short and long term courses, etc. in offline or online mode are also provided by the faculty members in the form. On the basis of the information provided by the faculties in the PBAS format, the appraisal of their yearly performance is judged and approved by the Head of the Institution.

The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extracurricular activities. This format [PBAS] is filled by the employee in a prescribed proforma.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal audits on the financial transactions every year. Internal audit is conducted every year by a C.A. deputed by the institution at the end of the session. The Principal and the Head-Clerk thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

- Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.
- College budget includes recurring non-salary expenses such as electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
- The expenses are monitored by the accounts department as per the budget allocated by the management.
- The depreciation costs of various things purchased in the preceding years are also worked out.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution entirely depends upon the fees, allowances and the salary provided by the university or State Government. However, there are some philanthropist and social workers who with a generous heart offer cash prizes to the toppers of each class. Sources of funds are as follows: 1.Fees: Fees charged as per the university and government norms from students for admissions. 2.Salary Grant: The College receives salary grant from the State Government. 3. UGC Grants: Till the date, as the institution has not been given the 2f and 12B status by the university and UGC, the institution is not able to get any grants in form of fund or other facilities by the university or UGC. However, the institution manages to gather enough funds every year to cater to every need and requirement that the institute faces.4. We received fund from Stakeholders, non-government bodies, individuals and Philanthropists for the previous years. But no fund could be collected from the other individuals in the session 2021-22. 5. The institution also receives fund from the State government in form of scholarships for the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC prepares, evaluates and recommends the following for approval from the CDC: (a) Preparing Academic Calendar and Timetable (b) Annual Quality Assurance Report (AQAR) (c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme(CAS) (d) Stakeholder's feedback (e) Action Taken Reports (f) New Programs as per Academic Planning and Govt. Policies (g) Preparing Perspective Plan

The two examples of practices institutionalized as a result of IQAC initiatives are as follows: 1) Organizing online seminars/webinars: The departments of Home-Economics and Physical Education organized a webinar and a training program of Yoga and Meditation respectively in this session with impressive participation from the college students, staff members of the institutions involved and the common people. The Home Economics Department held webinar on "Mask Making," and an online training program of "Yoga and Meditation" was held by the Physical Education. 2) Research and publication is the key area where IQAC has a keen interest. Due to the positive initiatives taken by the IQAC cell, as many as 7 research publications in journals, 4 book chapters and 01 book were published during the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and record the incremental improvement in various activities.

(1) IQAC prepares a tabulated result analysis: In the formal meeting of IQAC, the examinations results are reviewed. Here the result analysis is prepared and tabulated.

(2) Academic review in beginning of the session- There are two main meetings of IQAC where academic review of the session is undertaken. First-at the beginning of the session, and second, before the end of the session. In these meetings, discussions are carried out on the results of tests and internal exams and suggestions are given by the concerned authority to the faculties involved about the improvements in their methodologies.

3) Use of ICT in teaching and learning: The IQAC motivates the faculties to increase the use of ICT in teaching learning. The teachers made use of social media platforms like Google Meet, Classroom and WhatsApp groups to be in touch with the pupils and provided them all the necessary help related with curriculum. It was more convenient to send message, notices and study material to students through these groups.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute believes that without establishing equity among men and women, no institution or nation can thrive. With a view to make it a mission of the institution, various programs and activities are organized in the college with direct or indirect themes pertaining to the gender equity. There are departments in like Physical Education, National Service Scheme, Home Economics and Cultural Department which special care of engaging the students in such activities and programs which exhibit and instruct the equality of gender. Following are some special programs for gender equity organized by the college:

1. International Women Day
2. Annual FunFair for Girls
3. Program on Birth Anniversary of Savitribai Phule
4. Swayam Sidha Training Programs
6. Constitution Day Celebration Program,
7. Sanwad Maitricha Program.
8. Commemoration of Lata Mangeshkar

Above programs were held in the college with special objective of spreading awareness amongst the students the ideal of

equality and fraternity. As the gender discrimination is similar in nature to the other kinds of discriminations, the topic of gender equity has been the one of the chief topics which was discussed and talked about in the speeches and discourses made in the above programs.

File Description	Documents
Annual gender sensitization action plan	http://sgbmmtumsar.org/711_gender_merged_22_23.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://sgbmmtumsar.org/Facilities_women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The campus of the institution is replete with greenery and large trees. Every year, Tree Plantation drive is also undertaken in the college on various occasions. Huge piles of the dried and withered leaves are collected every week. Through the departments like NSS and Cultural department, birth anniversary of Sant Gadge Maharaj is celebrated in the college campus and cleanliness drive is undertaken in which NSS volunteers clean the area and make it garbage and plastic free. special initiatives are also undertaken to make the campus Tobacco and Plastic free. We also prohibit the consumption of

any such tobacco related or chemical products which are harmful for the health of the people. Our campus is plastic free campus and the students are encouraged to throw their waste in the places made specially for it.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in diversity and tolerance in all aspects of life, and makes special efforts to foster social, educational, cultural, linguistic, socio-economic and religious inclusiveness. One great example of this is the cultural diversity in the Teaching and Non-teaching staff of the college in which four teachers including principal are from Hindu background, three belong to Buddhist faith and two are Muslims. Such is the cultural diversity in our campus.

The NSS department organizes a Special Camp of NSS for seven days to cultivate the noble virtue of social service and multicultural values among the students through various programs conducted through the scheme.

The Social, Cultural, and Intellectual Department organizes the national festivals, birth and death anniversaries of national and social heroes, programs on constitution day and Dr Babasaheb Ambedkar Jayanti, various competitions on different occasions like Earth Day, Constitutional values, Environment, debates on social issues, etc. to cultivate social, cultural and constitutional values.

Simultaneously, constitutional rights and responsibilities are also given the same importance and students are sensitized about the same through some programs like Legal Guidance on Women's Rights, Legal Counselling, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute has several departments which look into the matters of organizing programs and activities round the year to foster and cultivate the constitutional values and obligations. There is NSS department which organizes a Special Camp of NSS for seven days to cultivate the noble virtue of social service and multicultural values among the students through various programs conducted through the scheme.

The Social, Cultural, and Intellectual Department of the college sees that all the social, cultural and constitutional values are cultivated and the students are sensitized about them through its activities, functions and programs organized throughout the year. This includes its initiatives to observe the national festivals, birth and death anniversaries of national and social heroes, programs on constitution day and Dr Babasaheb Ambedkar Jayanti, various competitions on different occasions like Earth Day, Constitutional values, Environment, debates on social issues, etc.

Simultaneously, constitutional rights and responsibilities are also given the same importance and students are sensitized about the same through some programs like Legal Guidance on Women's Rights, Legal Counselling, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and

C. Any 2 of the above

conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Social, Cultural, and Intellectual Department of the college sees that all the social, cultural and constitutional values are cultivated and the students are sensitized about them through its activities, functions and programs organized throughout the year. This includes its initiatives to observe the national festivals, birth and death anniversaries of national and social heroes, programs on constitution day and Dr Babasaheb Ambedkar Jayanti, various competitions on different occasions like Earth Day, Constitutional values, Environment, debates on social issues, etc.

There is NSS department which organizes a Special Camp of NSS for seven days to cultivate the noble virtue of social service and multicultural values among the students through various programs conducted through the scheme. At the same time, it also works along with other departments in the area of sensitization of the students about the environment, social and cultural harmony, personality development, and communal tolerance. Some of the best examples of the NSS initiatives are the organization of cleanliness drive on birth anniversary of

Sant Gadge Baba and a rally on Constitution Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice- 1

Title:- Practical Training of Mask Making

In the backdrop of Covid Pandemic, entire educational process and social life had lost its movement and a bizarre stillness had enveloped the society. The government had advised everyone to wear masks and keep social distancing to save themselves from the contagious virus. Keeping the need of mask-wearing in view, the Home Economics department of the college organized one day training workshop for the girls on 25 March, 2022 in which they were given a practical training by the invited trainer how to make masks from the clothes in spare.

Practice- 2

Title- Celebrating Aazadi Ka Amrut Mahotsav/ 75 Years of Independence

In an overwhelming call by the current Prime Minister, there was a nationwide wave of happiness and patriotism in view of completing 75 years of independence. As per the guidelines of the government and the affiliating university, the college wanted to make it an event of lifetime memory. So the institute organized several programs like Decorative Rangoli of Patriotism, Patriotic Song Competition, Krantivir Psoter Competition, Har Ghar Tiranga, Flag Hoisting at every morning

and evening, and Collective National Anthem Aazadi Ka Amrut Mahotsav for five consecutive days.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The priority of the institution is to provide quality education to the girls from backward and remote areas. To bring this vision into reality, the institution provides Pass Concession of Train and Buses and Hostel facility for the Tribal students coming from forested and remote areas. As a result, 90% of the girl students come from such areas. The college timing coincides with that of the timing of nearby train which makes the students easy to attend the college and simultaneously carry on other courses. Apart for this, keeping in view the backwardness of the surrounding area, the institution keeps 80% quota to the reserved categories so that the girls coming from backward communities and poor family backgrounds could seek admission without any difficulty. Because of this policy, 100% seats were acquired by the girls of the reserved categories which is a plus point for the institution. Moreover, due to 80% women teaching faculty, the parents trust the institution and send their wards.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Gopikabai Bhure Mahila Mahavidyalaya, Tumsar has been the only institution in Tumsar Tahsil to provide quality education specially to the girls and women. Being a women's college, the institution is aware that there needs to be more facilities and academic opportunities in the college. So, the first priority of the college in future will be to start more faculties and courses on both UG and PG level so that ample educational

facilities and opportunities could be provided to the students. The institute is regularly making attempt and mustering its sources to start such graduation courses like B.Sc and B.Com. At the same time, by applying for the 2F and 12B grants of UGC, it will also be seen that the institutional infrastructure and other academic amenities could be improved. It is also our vision to open hostel facility in the college campus for the girls only. It is the vision of our Founder, as 90% girls students of the college come from forest and remote areas. To achieve all these goals, the institution is looking forward to make fundamental changes in its ideology and also in the way things worked so far.