



SHRI SUDAMA EDUCATION SOCIETY'S  
**GOPIKABAI BHURE MAHILA MAHAVIDYALAYA, TUMSAR**

(DIST. BHANADARA (M.S.) - 441912  
(Affiliated to R.T.M. Nagpur University, Nagpur))

Principal OFFICE: 07183-299066 Mob. 9421730137 E-mail id: sgbtumsar@gmail.com

## Minutes of the First IQAC Meeting

### Session – 2022-23

Under the chairmanship of Hon. Principal Dr Youraj Selokar and in presence of the newly-appointed coordinator of the IQAC Vikas Meshram and other members of the IQAC department, the first meeting of the IQAC was held on dt. 2 July, 2022 . With an objective of putting forward some initiatives for improvements and some proposals. Principal at first congratulated the newly-appointed IQAC coordinator, Vikas Meshram and other teaching staff members of IQAC. The IQAC department proposed the following initiatives and resolutions which were thoroughly discussed by the present members.

1) Regarding the submission of department-wise reports:-

The IQAC coordinator proposed the first initiative to bring about reformation in the document preparation and record keeping system. It has been decided that every department must prepare reports of the activities or programs organized along with Geo-tagged photos and submit the file of all the reports and newspaper clips at the end of the session.

2) Regarding the inclusion of New departments:-

The second initiative was about introduction of some new departments- 1) Conference, Seminar, Workshop Organizing Committee, 2) Tour Committee.

3) Regarding Feedback System:-

The next proposal was about creating a new system of collecting feedback from all the stakeholders concerned and it has been decided that online feedback will also be prepared and made available on website.

4) Regarding Organizing Conferences and Seminars:-

It was decided that under the banner of Conference, Seminar, Workshop Organizing Committee, every department must organize seminars and workshops of their departments.

5) Regarding the preparation of department-wise academic calendars:-

Every department in the college including NSS, Sports and others were compulsorily asked to make the Academic Calendar and submit it to IQAC.



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After bringing about a holistic discussion on the above mentioned agenda, the principal notified the HODs and other members to do necessary things and furnish the details as has been decided in the meeting.

Chairperson- Dr Youraj Selokar  
**Principal**  
**S.G.B. Mahila Mahavidyalaya**  
**Tumsar-441912**

Coordinator- Vikas Meshram

Members- Dr Kalpana Raut

Dr Neeta Somnathe

Dr Aruna Deogade

Dr Mubaraque Quraishi

Shri Mangesh Wagde

Shri Vinod Titirmare



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## Second IQAC meeting

### Of the session 2022-23

#### Minutes of the meeting:

Second meeting of the IQAC department was held on 6 May 2023 in presence of the principal Dr. Youraj Selokar as a chairperson and the IQAC Members. It was called upon to take a review of the agenda and decisions taken in the last meeting of IQAC and to make the member and all the other stakeholder ready for the accreditation and assessment process.

#### Review of the agenda of last meeting :

IQAC coordinator reviewed the points taking for discussion in the last IQAC meeting and took action upon the incomplete tasks. The reports of the departments were received from the concerned heads and new instructions were given about the NAAC process –

#### Agenda:-

1) Submission of the Reports and files:-

Heads of each department submitted the reports, news cuttings and photos compiled into a file. The IQAC coordinator examined the reports and saw that all of them are well prepared. The same was brought to the notice of the principal.

2) Conducting Seminars/Conferences:-

Even after notifying the faculties about organizing at least one seminar/conference in an academic year, no department, except English department, took initiative. It was brought to the principal's notice and ordered the faculties to organize seminars in the next session.

3) Discussion on New initiatives to be taken in the Next session:-

The IQAC co-ordinators brought several new initiatives to the notice of the members like water conservation, plastic recycling, tree plantation and garden, etc. The principal promised to take these initiatives and bring improvement in the college environment in the next session.

Thus, after bringing about a holistic discussion on the above topics, the Co-ordinator paid a vote of thanks towards the principal and IQAC members and the meeting came to an end.



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After bringing about a holistic discussion on the above mentioned agenda, the principal notified the HODs and other members to do necessary things and furnish the details as has been decided in the meeting.

Chariperson- Dr Youraj Selokar  
**Principal**  
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